ADAP (Alcohol Drug Awareness Program)


Want to get your Driver’s License?

Date: 10/21/09        Time: 1:35 – 4:45
Location: Theatre

Students must sign up by Thursday, October 15th in the Counseling Office. October 21st is an early release day for Cobb County School District. If your student chooses to participate, transportation must provided by the parent.

All students ages 13-17 that wish to obtain their driver’s license must take and ADAP class.

For more information, contact Coach Troy Petersen at troy.petersen@cobbk12.org.
RULES
OF
DEPARTMENT OF DRIVER SERVICES

CHAPTER 375- 5-4
ALCOHOL AND DRUG AWARENESS PROGRAM

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Alcohol and Drug Awareness Program (ADAP)

375-5-4-.01 Organization
Such staff administers the Alcohol and Drug Awareness Program (ADAP) Of the Department of Driver Services as the Commissioner deems necessary.

Authority: O.C.G.A. 20-2-142(b) (1)
Filed Date: 5/10/2006
Effective Date: 5/30/2006

375-5-4-.02 Definitions
Terms used in these rules have the following meaning:

(a) “ADAP” means the Alcohol and Drug Awareness Program administered by the Department of Driver Services.

(b) “Certificate of Completion” means a standardized numbered certificate prescribed by the Department and issued by the instructor or school administrator to all students who successfully complete the ADAP course and pass a written examination with a score of at least 70.

(c) “Clock hour” means fifty minutes of instruction in a sixty minute period.

(d) “Curriculum” an approved four (4) hour course to provide instructions to young people of this State regarding the dangers of alcohol and drug use as it relates to the operation of motor vehicles.

(e) “Department” means the Department of Driver Services.

(f) “Replacement Certificate” means a certificate issued by the Department to a student who has successfully completed the course and has lost or been unable to locate the original Certificate of Completion.

(g) “Instructor” means an employee of the Department, local and State law enforcement officers, teachers certified by the Georgia Board of Education in Health Education, Health and Physical Education and Driver and Safety Education, or other individuals who has been approved by the Department to provide instruction in the ADAP curriculum.

(h) “Monitor” means a compliance analyst approved by the Department for the purpose of monitoring ADAP classes in order to determine that the instructor is teaching the material contained in the ADAP workbook or instructor manual.
“Student” means a person between the ages of 13 and 17 years of age required by Georgia Law to complete the ADAP course prior to issuance of a Georgia Class “D” provisional driver’s license.

“Student Roster” a document listing the class instructor, class location, date, student’s full name, date of birth and whether the student passed or failed the course.

Authority: O.C.G.A. 20-2-142 (b) (1)
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375-5-4-.03 General Regulations
(1) All schools with grade nine and above which receive funds in any manner from the State shall make available to eligible students the ADAP course at least once annually.

(2) Scheduling for such courses shall adhere to school policies and procedures.

(3) Make-up classes shall be taught by employees of the Department, local law enforcement and other designated individuals in centralized locations to be designated and approved by the Department. Such classes shall be made available to those students who are unable to obtain an ADAP class in public or private schools or home schooled students.

(4) A make-up class once scheduled and published must be held except, a class could be cancelled due to the following:

(a) By an act of nature (fire, flood or other disaster)

(b) Instructor unable to conduct class due to accident, serious illness, or family emergency. (When possible, prior to the cancellation of any ADAP class, the Department must be given a 24 hour notice and notice must be posted in a conspicuous place where class is scheduled to be held).

(c) If it is determined by the instructor that conditions would be unsafe for the student to attend class such as inclement weather, unsafe facilities, or any other condition that could harm to students.

(5) The maximum number of students attending an ADAP class shall not exceed 60 students per one instructor without prior approval of the Department.

Authority: O.C.G.A. 20-2-142 (b) (1)
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375-5-4-.04 Instructor Requirements
(1) All ADAP instructors must be approved by the Department.
(2) Instructors must complete an application prescribed by the Department for access to the online ADAP program for administrative purposes prior to any class presentation.

(3) Instructor must conduct the ADAP course in a four (4) hour period consisting of fifty clock minutes with a ten (10) minute break each hour.

(4) The instructional program shall consist of one four (4) hour session or two (2) hour sessions, except classes consisting of five (5) students or less may be conducted in one session consisting of a minimum of 2.5 hours.

(5) Classes may be conducted during the week or on weekends. All classes must be concluded by 9:30 PM.

Authority: O.C.G.A. 20-2-142(b) (1)
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375-4-.05 Scope
To provide instructions to young people of this State regarding the dangers of alcohol and drug use as it relates to the operation of motor vehicles; to provide for instructors; to provide for the issuance of certificates to persons who successfully complete the ADAP course.

Authority: O.C.G.A 20-2-142 (b) (1)
Filed Date: 5/10/2006
Effective Date: 5/30/2006

375-5-4-.06 Course Content and Materials
(1) The curriculum format must be approved by the Department.

(2) All videos utilized in conducting ADAP classes must be submitted to the Department for approval.

(3) The course shall consist of four (4) sessions relating to:
   (a) Alcohol and driving;
   (b) Other drugs and driving;
   (c) Georgia Law and insurance;
   (d) Summary and safe driving;

   (4) (a) The instructor shall distribute all materials provided by the Department, including, but not limited to the following:
      (i) Student workbooks;
      (ii) Pamphlets when available;
      (iii) Certificates of Completion;
      (iv) Videos related to alcohol and drug use and safe driving

(b) Additional relevant materials may also be used and distributed.
(5) Instructors shall print and distribute certificates to students who achieve a passing grade.
   (a) A record of completion of the Stat’s ADAP program shall be maintained by the Department as reported by the participating school.
       Certificates of completion may be issued by the participating school in a manner and design approved by the Department.
   (b) The Department will maintain records of each student completing the ADAP course for a period of five (5) years or until a student receives a Class “D” provisional driver’s license, whichever occurs first.
   (c) The instructor shall provide the principal a competency test score for all students which will be maintained by the local school or school system as a part of each student’s permanent record.
   (d) It will be the responsibility of each school principal to make any or all students’ records available for audit at any time by the Department or the State Board of Education.

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Filed Date: 5/10/2006
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375-5-4-.07 Testing
(1) Each student must attend each of the four (4) sessions in order to qualify for the examination.

   (a) Retest: Any student who has attended the referenced sessions may retest with a subsequent class without further instruction.

   (b) Only two (2) retests will be authorized without attending additional instructional sessions.

   (c) Any retest may be scheduled at the discretion of the instructor or the school principal.

   (d) Oral test may be conducted at the discretion of the school principal or instructor.

   (2) A minimum score of 70 must be attained to authorize issuance of a Certificate of completion.

Authority: O.C.G.A 20-2-142 (b) (1)
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