

January 6, 2016

Ford School Council Minutes

In Attendance:

Jami Frost  
Ashley Miller  
Sherrill Hayes  
Shannon Herndon  
Tracy Zoblisein  
Annette Craddock  
Mary Garrett

Old Business:

Minutes from December 2, 2015 meeting were approved.

New Business:

1. FY2015-2016 Final Allocation was reviewed and explained by Jami Frost.
  - a. The total allocation is \$143,050 which provides an instructional supply allotment, personnel allotment (custodian services and supplemental clerical services) and other allotments (early intervention program, gifted program, media materials and staff development).
  - b. This allocation is used for the daily upkeep of the school and additional funds are needed.
  - c. The Ford Foundation provides additional funds for professional learning and after school programs provide an amount through their fees as well.
  - d. School fundraising picks up the rest.
  - e. Custodial services provides three full time custodians for FES. Programs, such as PTSA fall festival, pay the custodians for any additional services they may need for the event.
  - f. It is important for School Council members to communicate to parents that fundraising is a needed supplement for our school as the allocation does not allow any additional funds.
  - g. Classroom donations were discussed. Teachers are allowed to ask for donations of classroom supplies at any time during the year; however, some teachers are reluctant to do so because they don't want the donations to be a burden to families. The consensus among the parent School Council representatives was that requests for donations were welcome as the donations directly impact their child and may help to make the job of the teacher easier.

2. AdvancED STEM Certification.
  - a. Mallory Kincaid and Jeffery Harding, AdvancED representatives, completed an in depth survey of FES on December 10<sup>th</sup> and 11<sup>th</sup> in 2015.
    - i. Almost every classroom was observed for 20 minutes.
    - ii. Interviews were conducted with teachers, students, parents, district level executives and school leadership.
  - b. Eleven indicators were reviewed and FES passed each one.
  - c. Areas of excellence included professional learning and teacher collaboration.
  - d. FES weakest areas were technology, specifically producing work from technology, and special needs/female student participation in ASP STEM programs.
    - i. FES has not tracked special needs/female student ASP STEM program participation in the past but will start to do so.
  - e. FES was awarded the AdvancED STEM certification becoming the 20<sup>th</sup> school in the country to do so.
    - i. A certificate award ceremony will take place on Monday, January 11<sup>th</sup> at 10:30 am. Jami Frost and Catherine Padgett are planning the ceremony and district officials will be present for the award.
3. Pediculosis (head lice).
  - a. Parents received an email from Jami Frost regarding head lice precautions after the winter break.
  - b. The email was sent in response to news reports regarding head lice in the state. The email was not sent due to an outbreak at our school.
  - c. If head lice is found in a classroom then students are checked.
  - d. Parents are asked to check for head lice at home and to report any findings to the school nurse who will recheck the student upon their return to school.
  - e. Should an outbreak occur in a classroom then all personal items (book bags, jackets, etc) will be sent home in large trash bags to prevent the transmission to other students on the bus. The classroom will also undergo throughout vacuuming and cleaning after hours.
4. School Council Survey.
  - a. Sherrill Hayes asked about the School Council survey that was sent out in the past. Jami Frost stated the purpose of the survey was to determine the preferred method for school communications.
  - b. Sherrill is going to look at the former survey and see if an additional survey may be needed.
5. February's School Council meeting will take place in the front conference room on February 3, 2016.