

How to Request a New Club at Kennesaw Mountain High School 2006-07

1. Get an application from room 316 or the school's website.

Club/Organization Administrator: Mr. Richardson room 316

Deadline for requesting a new club for 2007-08: No dead lines. We are here to meet your needs.

2. All applications must be completed and returned to Mr. Richardson

Students returning applications must sign up for an interview time with the Inter Council Committee. The committee will meet once a month to review and interview new club applications.

The dates for the Inter-council club meeting are:

Aug 24 2007, Sept 21 2007, Oct 26 2007, Nov 16 2007, Dec 14 2007, Jan 25 2008, Feb 22 2008, Mar 21 2008, April 25 2008, May 9 2008. The meetings will be in the media conference room.

Interclub Council is a division of the Student Government Association. The members are made up of the President's or their designee from each club in the Kennesaw Mountain Family. Executive Vice-President of SGA along with her/his committee and the club/organization administrator will review all proposals for new groups for the 2006-07 school year. Committee interviews must include the students creating the club and the club sponsor. Interview times will be before school or after school.

In reviewing proposals for new clubs, the committee will consider the following:

Is there an existing group that has the same purpose?

How will this new group benefit the students, the school, and/or the community?

How will these organizations contribute to the mission of the school? (see SIP goals)

What commitment do the creators of the new club have to make the group viable and long lasting?

Before a new club may be formed, a school staff member must be willing to accept the following responsibilities:

Must be present at all club meetings and sponsored activities

Approve all notices concerning activities

Account for all money through the bookkeeper

Approve fundraiser proposals & submit them to the ICC Committee for approval

Must encourage member involvement

A staff member should not agree to sponsor a new club unless she/he has the time and commitment to help make the group become a viable and long lasting one that benefits the students, school and/or the community.

Club Expectations:

Clubs are to meet on a regular basis. Clubs may meet before or after school and on weekends.

Clubs must have the sponsor present at all meetings and club sponsored activities.

Presidents or their designee of clubs are expected to attend Inter-Club Council (ICC) meetings.

Clubs are not to participate in fundraisers without prior approval from the administration

Clubs are to submit a monthly report of activities, projects, and service hours on members and their fundraisers.

Clubs are encouraged to participate in community service projects. The School wide projects are:

Shop with a Mustang Dec 1 2007, Shop with a Hero Dec 8 2007, Family Reunion Feb TBD,
Special Ed Dance Feb 11, 2008 Relay for Life May 9-10 2008.

Clubs are encouraged to participate in the Homecoming Parade, Sunday, September 30 2007.

Clubs must participate in the Club Fair, First PTSA Open house Date TBD.

Clubs should have a Sponsor and a co-sponsor. After 40 students clubs should have an additional co-sponsor for each 25 students.

Extracurricular Activity Application

Approved ____ Not approved ____

Applicant:

Name of person/ persons requesting organization: _____

Home Room teacher/s; _____

Name of proposed club: _____

Name of Sponsor/s: _____

Write a Mission Statement for club: _____

Club activities: _____

Dues: _____ Meeting Dates: _____

Who can join: _____

Briefly explain the purpose of the club and how it will meet with the mission of the school and/or benefit the students.

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