

Lost Mountain Middle School Agenda and Restroom Information

Q: When may a student leave their agenda in their locker?

A: Never! Students are REQUIRED to have their agenda with them in EVERY class, EVERY day.

Q: What happens if a teacher needs to deduct points on a student's eagle card and the student does not have the agenda with them?

A: The student will serve an automatic silent lunch in addition to any consequence he/she earned once the points are deducted. The teacher should make a reminder note for herself/himself and give the student until the next day to bring the agenda by for marking. If the student still does not have the agenda, the teacher should mark the point deductions on a blank hard copy to be kept in the classroom with the student's name on it. The teacher should contact (phone/email) the parent to let them know that it is school policy that a student must have an agenda at all times.

Q: What happens if a student loses their agenda?

A: The student is responsible for purchasing a replacement agenda as soon as possible from Mrs. Liedberg in the front office between 8:50 and 9:10AM. He/she should bring in a note from a parent acknowledging the student needs to purchase a new agenda and \$10 (checks should be made out to Lost Mountain Middle School). An administrator will automatically deduct 4 points in each class for the current nine-weeks once a replacement agenda is purchased.

Q: May I rip out the Eagle Card page or the Passport (restroom) page out of the agenda, instead of carrying around the entire agenda?

A: No! It must stay intact. If a page accidentally falls out you should staple or tape it back in. If the agenda is completely falling apart, the student should bring it in to show an administrator, along with a parent note and the \$10 for the replacement.

Q: If a student asks to go to the restroom what is the proper procedure?

A: The student may go between classes or during class, but he/she must sign the clipboard posted at the classroom door and must take their agenda as their pass (Passport page). Using the restroom is NOT an Emergency Pass. *(For the first nine-weeks the 6th grade students may take the designated "teacher classroom pass" between classes in lieu of getting the agenda book signed. However, the students must sign the clipboard.)*

Q: If a student needs to run an errand during homeroom (media center, school store, teacher for help on homework, etc...) would this count as an emergency pass? How about if a student asks to go to the clinic during the school day?

A: The answer to both of these questions is "No." The student will still need to use the Agenda as a hall pass on the Passport page; however, this is not an emergency pass.

Q: What are some examples of when an emergency pass be used?

A: If a student asks to get their homework out of their locker; after class starts a student needs to retrieve his/her binder from their last period class, to buy a bottled water, etc...