

2019-2020 Employment Schedule

School begins August 1, 2019 and ends May 20, 2020.

NOTE: Pre-planning is July 24-31, 2019; Post-planning is May 21 & 22, 2020.

ANNUAL HOURLY EMPLOYEES (258 Days)

July 1, 2019 through June 30, 2020

Please refer to the 2019-2020 annual hourly employee calendar for holidays and the Administrative Rule GARK-R regarding earned vacation leave.

ANNUAL EMPLOYEES AND HIGH SCHOOL SECRETARIES (238 Days)

***July 1, 2019 through June 30, 2020**

Please refer to the 2019-2020 annual employee calendar for holidays and the Administrative Rule GARK-R regarding earned vacation leave.

COORDINATORS; CONSULTANTS; PSYCHOLOGISTS; CAMPUS POLICE OFFICERS; ELEMENTARY & MIDDLE SCHOOL SECRETARIES (218 Days)

***July 8, 2019 through June 18, 2020**

Employees work the same schedule as 188-day classroom teachers, plus 12 days prior to pre-planning and 18 days after post-planning.

ASSISTANT PRINCIPALS; COORDINATORS; PSYCHOLOGISTS (208 Days)

***July 10, 2019 through June 8, 2020**

Employees work the same schedule as 188-day classroom teachers, plus 10 days prior to pre-planning and 10 days after post-planning. (NOTE: **High School** Assistant Principals may be requested to work three additional days between July 1, 2019 and June 30, 2020. These 3 days will be assigned by the High School Principals and reported to Payroll when worked.)

BOOKKEEPERS; MIDDLE SCHOOL PUPIL PERSONNEL CLERKS (198 Days)

July 18, 2019 through June 2, 2020

Employees work the same schedule as 188-day classroom teachers, plus 4 days prior to pre-planning and 6 days after post-planning.

PSYCHOLOGISTS (198 Days)

July 24, 2019 through June 8, 2020

Employees work the same schedule as 188-day classroom teachers, plus 10 days after post-planning.

HIGH SCHOOL PUPIL PERSONNEL CLERKS; HIGH SCHOOL RANK III GUIDANCE CLERKS (193 Days)

July 22, 2019 through May 28, 2020

Employees work the same schedule as 188-day classroom teachers, plus 2 days prior to pre-planning and 3 days after post-planning.

TEACHERS NEW TO COBB COUNTY (192 Days)

July 17, 2019 through May 22, 2020

Employees work the approved 2019-2020 schedule as indicated on the school year calendar plus 4 days prior to pre-planning (July 17, 18, 19 and 22).

TEACHERS; SCHOOL LEADERSHIP INTERNS; COUNSELORS; RANK I SCHOOL CLERKS; RANK I HIGH SCHOOL GUIDANCE CLERKS; SCHOOL SOCIAL WORKERS; OCCUPATIONAL & PHYSICAL THERAPISTS; SPECIAL ED COUNTY-WIDE AND SPECIAL ED SCHOOL-BASED NURSES (188 Days)

July 24, 2019 through May 22, 2020

Employees work the approved 2019-2020 schedule as indicated on the school year calendar.

SCHOOL FOOD SERVICE MANAGERS (188 Days)

July 22, 2019 through May 22, 2020

Employees work the days that school is in session, plus 8 days of pre-planning (July 22 - 31), November 5th and 2 days (May 21 - 22) the day after the school year ends.

CONSULTING NURSES; RN/LPN; PARAPROFESSIONALS (181 Days)

July 24, 2019* through May 20, 2020**

Employees work the days that school is in session, plus 4 days of pre-planning. **These employees must work ***four of the six pre-planning days as designated by their Principal or Nursing Supervisor.**

SCHOOL BUS DRIVERS (181 Days)

July 26, 2019 through May 20, 2020

Employees work the days that school is in session, plus 4 days prior to school opening.

SCHOOL FOOD SERVICE ASSISTANTS (180 Days)

July 29, 2019 through May 21, 2020 (Please note additional information regarding the first day of work)

Employees work the days that school is in session, plus 3 additional days. Managers may have the FSAs work these 3 additional days:

Option 1: July 29th, 30th, and 31st **or**

Option 2: July 29th and one day during the week before the first day of school and the second day on May 21, 2020.

SCHOOL BUS MONITORS (178 Days)

July 31, 2019 through May 20, 2020

Employees work the days that school is in session plus one day prior to school opening.

***Due to the summer work schedule, adjustments may be made to accommodate school closures on Fridays.**

Please Note: Employees are not permitted to work in excess of the number of contract or scheduled days without prior approval from Human Resources.