

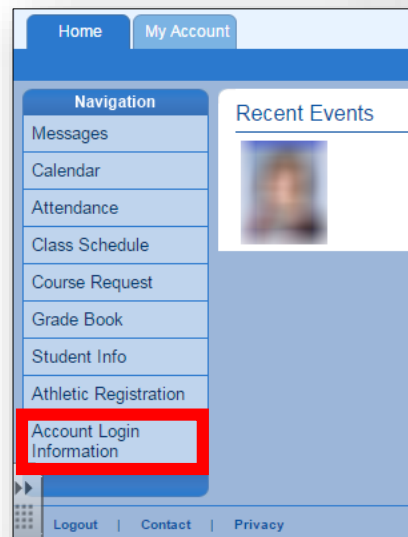
Student Office 365 & COSIGNO Login Information

These directions explain how students can view their login information for Office 365 and the COSIGNO wireless network.

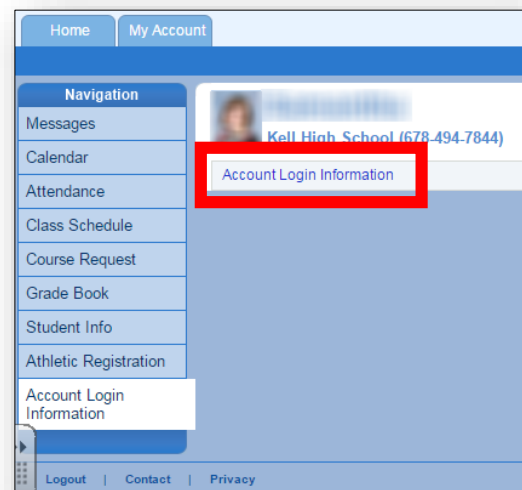
1. Students will **log into their StudentVUE** account using a **web browser**. *Note: Do NOT use the app.*
<https://studentvue.cobbk12.org/>



2. Click on **Account Login Information**.



3. Student will click on additional **Account Login Information** under picture to display username.



4. Student O365 and/ or COSIGNO username and password information will be displayed.

Student user format: firstname.lastname@students.cobbk12.org

- This is the screenshot that students see if they **do have an Office 365 account** (Parent has chosen as an option)

The screenshot shows a page titled "Microsoft Office 365 or COSIGNO Wireless Network for CCSD Students". On the left is the "ONE TEAM ONE GOAL" logo with "COBB COUNTY STUDENT SUCCESS" below it. The main content area is enclosed in a red border and contains the following text: "Your current access for Office 365 is: **Option 1 Accept Terms & Conditions (WILL receive OneDrive and Office 365 Collaboration tools)**". Below this, it says "Your Network account username is: [redacted] @students.cobbk12.org". The next line reads "Your password is **the same password used on a Cobb County School District computer.** Please see your Media Specialist or Lab Manager to have your password reset." Below the red border, it says "Follow these simple steps to activate your Microsoft Office 365 account:" followed by a note: "NOTE: It may take up to 24 hours for your Office365 account to be activated." and two numbered steps: "1. Sign in at: <https://login.microsoftonline.com/> with the user information above." and "2. Once logged into Office 365, you can begin using the online Office 365 tools (OneDrive, Word, PowerPoint, Excel, & OneNote)."

- This is the screenshot that students see if they **do not have an Office 365 account** (Parent has not chosen as an option)

The screenshot shows a page titled "Microsoft Office 365 or COSIGNO Wireless Network for CCSD Students". On the left is the "ONE TEAM ONE GOAL" logo with "COBB COUNTY STUDENT SUCCESS" below it. The main content area is enclosed in a red border and contains the following text: "Your current access for Office 365 is: **No Response**". Below this, it says "Your Network account username is: [redacted] @students.cobbk12.org". The next line reads "Your password is **the same password used on a Cobb County School District computer.** Please see your Media Specialist or Lab Manager to have your password reset."

Additional Support:

Bring Your Own Device Support Page:

<http://www.cobbk12.org/centraloffice/instructionaltechnology/IL/BYOD/byod.aspx>

Office 365 for Students Support Page:

<http://www.cobbk12.org/centraloffice/InstructionalTechnology/CR/Office365/o365Student.aspx>