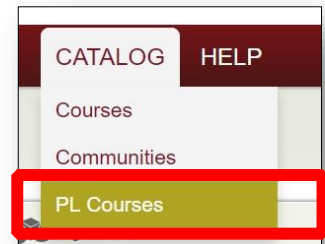


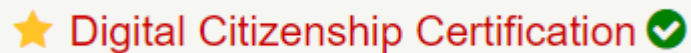
# Accessing and Navigating the Digital Citizenship Course

1. Navigate to CTLS Teach: <https://cobbteachingandlearningsystem.cobbk12.org> If you are off campus, you will need to log in.  
Username: Badge ID  
Password: network password (computer password)

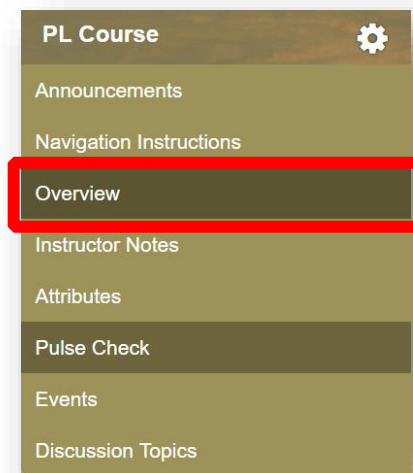
2. Click on the **Catalog Tab**. Select **PL Courses**.



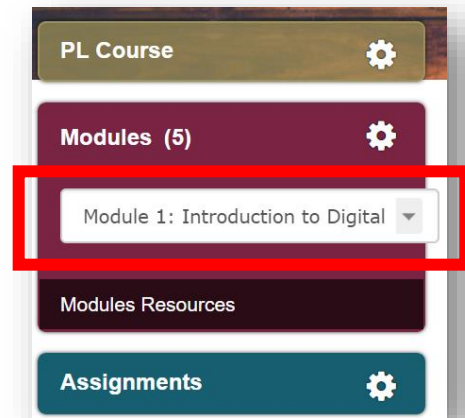
3. Click on the **star** next to the course title to add it to your homepage.
4. Click on the **course title** to access the course.



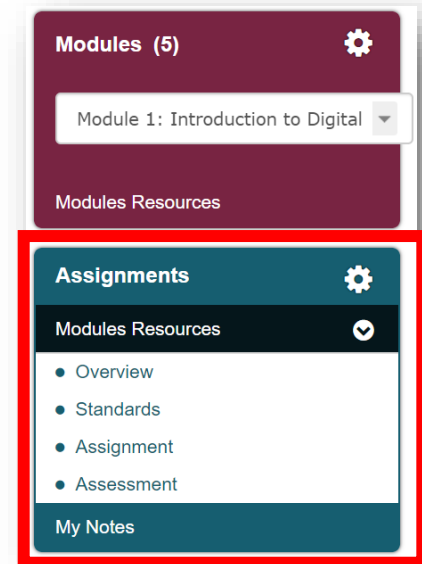
5. The dashboard on the left will help you navigate the course. Click **Overview** under **PL Course** to read through the Introduction.



6. To begin working through the course material, click **Modules** and choose **Module 1: Introduction to Digital Citizenship**.



7. After you have selected a Module, click **Assignments** to access the Assignment Resources.



8. The course contains 5 modules focused on the elements of digital citizenship. Each module contains 4 parts:
- Overview** - Focus of the module
  - Standards** - ISTE teacher standards related to the module
  - Assignments** - Various articles, videos, or websites with helpful digital citizenship information.
  - Assessment** - Ten questions to evaluate your learning from the first three sections. A score of 80% or higher is required for certification. You may take the assessment as many times as necessary.
9. When you have completed the course, email [your local TTIS](#) to confirm completion.