

**QUALITY CLASSROOM PROJECT
BOARD COMMITTEE MEETING
MINUTES
Thursday, May 28, 2009**

BOARD MEMBERS PRESENT:

Dr. John Crooks, Chairman
Mrs. Alison Bartlett
Mrs. Holli Cash

STAFF MEMBERS PRESENT:

Dr. Gordon Pritz
Mr. Glen Brown
Mr. Dennis Campbell
Mr. Charles Sprayberry
Mr. Larry Wall

PUBLIC COMMENT: No speakers

CALL TO ORDER:

Dr. Crooks called the meeting to order at 4:05 p.m.

- Staff introduced
- Mission: To eliminate remaining portables with a replacement quality classroom unit

APPROVAL OF MINUTES

A motion was made by Mrs. Bartlett and seconded by Dr. Crooks to approve the minutes of the Thursday, April 23, 2009 committee meeting. Motion carried.

ADMINISTRATIVE REPORTS

Gordon Pritz

- SPLOST 3 building program and SPLOST 2 undesignated classroom program to dramatically reduce portables in the District
- Four pilot portables

Report by Tony Melton

- Board Policy FAB (Facilities Development Goals – Quality Classrooms)
 - Many metro districts do not have policy covering portables; Fulton and City of Atlanta have guidelines
 - Waiting on Committee to finalize policy

- Department suggestions in colored font; the recommendation for standards for portables in orange font came directly from the Facilities and Technology Review Committee
- Policy would be received at one Board meeting and adopted at next meeting; policy would lay on table for one month to give chance for public input

Report by Dennis Campbell

- Showed Quality Classroom Initiative (QCI) website not yet live until Board gives administration the go ahead
- Dr. Crooks asked Mr. Campbell to post Judge T. O. Sturdivant's photographs of portables on the QCI website.
- Recommendation was made by Mrs. Cash, seconded by Mrs. Bartlett to post the Quality Classroom Initiative on the district website. Motion carried 3-0.

Report by Charles Sprayberry

- Reports distributed:
 - Priority Summary
 - Category Summary
 - School Detail Report
 - Survey Results Report
 - Evaluation Loaner Portable Survey Results
 - Lease/Purchase Figures
 - Focus Group Information
- Alisa Morningstar, from the District Procurement Department, also attended the Focus Group meetings with Mr. Sprayberry to field any questions on pricing
- Dr. Crooks asked Mr. Sprayberry to develop standards (amenities) he feels should be included in these portables
 - Broken out by grade level
 - Focus on eleven project sites
 - Breakdown should be K-2 and 3-5 in elementary
- Discussion ensued.

Next Step: Gordon Pritz

- Three options: return pilots; offer to purchase; offer to lease (3 vendors are willing to sell; all are willing to lease)
- Go forward with RFP
- Bid could also be an option – specific specifications and best price meeting specifications
- RFP and Bid process was explained to the Committee
- Recommendation was made by Mrs. Bartlett, seconded by Mrs. Cash and unanimously approve by the Committee to develop an RFP concurrently with development of Policy. Motion carried 3-0.

- Dr. Crooks asked Administration to bring back a recommendation for the selection process.

ADJOURN – A motion was made by Mrs. Bartlett and seconded by Mrs. Cash to adjourn the meeting at 5:00 p.m. Motion carried.

Respectfully submitted:

Mary Kay Fermanich, Acting Secretary