

COBB COUNTY SCHOOL DISTRICT
MARIETTA, GEORGIA
PROCUREMENT SERVICES DEPARTMENT

August 18, 2009

TO ALL VENDORS:

The Cobb County School District (CCSD) invites you to submit a response to the Request for Proposal (**RFP 35-09**), **Relocatable/Modular Classrooms**.

The Vendors are instructed to read carefully all Terms, Conditions and Specifications. Proposal forms must be completed in their entirety.

CCSD **requires attendance** by all perspective vendors to the Site Visits at *East Cobb Middle, Brumby Elementary, Oakwood Open Campus, and Milford Elementary Schools on Tuesday, August 25, 2009 & Harmony Leland, Clarkdale, Dowell and, Ford Elementary Schools on Wednesday, August 26, 2009*. These schools are slated for first and second year portable classroom replacement. This is a **mandatory** requirement for Vendors responding to this RFP. This insures vendors can evaluate CCSD's current & future needs for Relocatable Modular Classrooms, thus respond to this RFP as appropriate. **These onsite visits are scheduled to begin at 8:00 A.M. on August 25, 2009, at East Cobb Middle School.**

All proposals accepted must be sealed with the envelopes marked with your company name and **“RFP 35-09, Relocatable/ Modular Classrooms”**. For mailing purposes, please address your proposal to CCSD, Procurement Services Department, 6975 Cobb International Blvd., Kennesaw, Georgia 30152. **Attn: Ginny Martin, 770-429-5870.**

Proposals may be hand delivered to the Procurement Services Department at 6975 Cobb International Blvd., Kennesaw, Georgia 30152, where the proposal acceptance will close on **September 21, 2009 at 3:00 p.m. Eastern Time.**

Please allow ample time for delivery of mail by the postal service. Proposals received late will not be considered.

The Cobb County School District (CCSD) reserves the right to accept or reject any or all proposals and to waive any formalities.

Your interest and participation are solicited and appreciated.

Sincerely,
COBB COUNTY SCHOOL DISTRICT

Alisa Morningstar, CPPO
Director of Procurement Services

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Encls:

1. General Terms and Conditions-pgs. 3-18
2. Special Terms and Conditions-(including non-cost proposal requirements) pgs. 19-51
3. Conflict of Interest-pg. 52
4. Contract Agreement-pg. 53
5. Georgia Security and Immigration Compliance Act OCGA 13-10-90 Documents-Pgs. 54-56
6. Cost Proposal Information-pg. 57 – *Attachment A (Includes Cost Proposal form for Stand-Alone Units & Complexes)*
7. Vendor Questionnaire-pg.58
8. Vendor Reference Sheet-pgs.59-60
9. “No Response” Form pg. 61
10. Checklist pg.62
11. School List-pgs. 63-66

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1.0 PREPARATION OF PROPOSALS

- 1.1** Proposals must be on Proposal Forms furnished with this Request for Proposal (RFP). They must be submitted in a sealed envelope marked with your company name and “**RFP 35-09, Relocatable/ Modular Classrooms**” clearly marked on the outside of the envelope as outlined in the submissions sections.
- 1.2** Vendors are instructed to carefully read all terms, conditions and specifications as set forth in the RFP. Proposal forms must be completed in their entirety. Responses must be either typed or written in ink. Any correction made on the RFP form(s) (white out or strike through) must be initialed by an authorized representative of the company submitting the proposal or the proposal may be rejected by CCSD. Each vendor is required to furnish all information requested in the RFP.
- 1.3** Due to the large number of vendors listed in certain categories of the CCSD vendor’s list, not all vendors will necessarily be sent an invitation each time an RFP is issued. Requests for Proposal issued by the CCSD are advertised on Cobb County TV 23 and 24 and the CCSD web site www.cobbk12.org. Vendors are advised to view TV 23 or 24 and the CCSD web site frequently for a listing of RFPs. To view on the Internet, go to the CCSD web site; at the bottom is a list of “VENDOR RESOURCES”, click on “**Current Solicitations**”.
- 1.4** The CCSD Procurement Services Department’s Purchasing Regulations are hereby acknowledged, understood and agreed to by the parties and are hereby fully incorporated into the RFP and the resulting Contract. Refer to the CCSD Procurement Services web site: <http://www.cobb.k12.ga.us/Departments/BS/BSPurchasing/index.htm>, for the complete Purchasing Regulations.
- 1.5** Each vendor is responsible for having knowledge and understanding of any Georgia laws, Department of Education regulations or policies, and CCSD regulations and/or policies pertaining to CCSD procurement.

2.0 COMMUNICATIONS WITH CCSD STAFF

- 2.1** All communications concerning this RFP must be submitted in writing to the CCSD Procurement Services Department. Email to ginny.martin@cobbk12.org is the preferred method of communication. Only written questions submitted via email or fax will be accepted. No response other than written, distributed by the Procurement Services Department, will be binding upon CCSD. User departments may be called upon for clarification in their area of expertise at the discretion of the Procurement Services Department. Questions must be

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received by **08/31/2009**. **Answers will be posted to the CCSD Current Solicitations website by 09/04/2009, at 5:00 P.M.**

- 2.2** From the issue date of this RFP until the completion of the selection process and the award notification is announced, all vendor communication must be authorized by the Procurement Services Department including but not limited to communications with school system employees and/or contracted agents related to this RFP. Violation of this provision may result in rejection of the vendor's response.
- 2.3** It is the vendor's responsibility to check the CCSD Current Solicitations website for any addenda, responses to vendor questions, or other communications which may be necessary during the solicitation period. Following receipt of vendor responses to a solicitation, it is the vendor's responsibility to be available via email, phone and/or fax during the review process in the event that clarification or additional information is required. If clarification or additional information is requested, the responsibility rests on the vendor to ensure that CCSD receives said information prior to the deadline(s) indicated. In the event clarifications or additional information is provided via email or fax, a signed, original hard copy of this information should be submitted to the Procurement Services Department no later than the next business day after the information's due date. The hard copy will serve as the legal document; it must match the fax/email copy.

3.0 **AUTHORITY**

Each party warrants that such party has full power and authority to enter into and perform this contract. The person signing on behalf of each party represents that such person is duly authorized to enter into this Contract on behalf of such party.

4.0 **SUBMISSION OF PROPOSALS**

- 4.1** Responses are due by mail or hand delivery no later than the date and time (determined by the date/time stamp of the CCSD Procurement Services Department) set forth in this RFP. Offerors are advised to consider that hand delivery assures timely receipt. Proposals and supporting documentation must be submitted to:

Cobb County School District
Procurement Services Department
RFP 35-09, Relocatable/Portable_Modular Classrooms
Attn: Purchasing Agent
6975 Cobb International Boulevard
Kennesaw, GA 30152
Fax number: (770) 426-3371
Office Number: (770) 429-5870 (for Ginny Martin)

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The proposal cost form (**Attachment A**) must be submitted separately from the rest of your response. One original hard copy (included on CD or Disk) along with **7** copies of the cost section of the proposal must be submitted in a sealed envelope labeled:

RFP 35-09, Relocatable/Portable_Modular Classrooms

Vendor Name

Cost Proposal

Due: **September 21, 2009 @ 3:00 P.M.**

One original along with **7** copies of the non-cost sections of your proposal response (including supporting documentation) must be submitted in sealed packaging and labeled:

RFP 35-09, Relocatable/Portable_Modular Classrooms

Vendor Name

Non-Cost Proposal

Due: **September 21, 2009 @ 3:00 P.M.**

Both the cost and non-cost responses must be submitted by the due date stated in this solicitation.

- 4.2** Any proposal received after the designated time will be deemed late and will not be considered by the CCSD. **If proposals are faxed or emailed, an original hard copy of your response must be received by the Procurement Services Department no later than the next business day after the proposal due date. The hard copy will serve as the legal document; it must match the fax/email copy.** The CCSD Fax Number is (770) 426-3371. The use of fax proposals is discouraged and every effort should be made by the vendor to deliver the hard copy of the proposal prior to the designated date and time.

5.0 **SPECIFICATIONS**

- 5.1** Any deviation from the specifications must be clearly identified in the vendor's response including the RFP section name and number. The furnishing of cuts, catalogs or printed descriptions will not relieve the vendor of this requirement. CCSD shall determine in its sole discretion whether substitutions or modifications of the requested specifications are comparable to those contained within the RFP. If CCSD determines that the modifications or deviations from the specifications are not in compliance, the proposal may be rejected.
- 5.2** A vendor's failure to deliver any items/services according to specifications set forth in their proposal may result in cancellation of the purchase and permanent removal from the vendor's

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list. If any items do not meet these specifications, the items will be picked up at vendor's expense and removed from the premises of the CCSD at the sole cost of the vendor.

- 5.3** If there is an error in the description or specifications contained in the RFP, CCSD reserves the right to notify each of the vendors separate from the RFP of such specification or description change and may require all proposals to be in compliance with such modification. In the case of an error in the specifications or the descriptions, CCSD further reserves the right to cancel the RFP and re-issue.
- 5.4** For Goods: Manufacturers listed as "Model Equivalence" in the RFP are to establish the general quality required. Items of other manufacturers of equal or better specifications may be considered. The CCSD will be the sole determiner as to whether the substituted item is of equal or better specification.
- 5.5** For Goods: If an awarded brand/model is discontinued during the award period, the awarded vendor may offer a replacement item. The replacement brand/model must meet or exceed minimum specifications listed in RFP document as well as current industry standards. Replacement units must be made available to CCSD for review and approved prior to the end of life of the awarded model. CCSD reserves the right to accept or reject the replacement item.

6.0 **PRICES QUOTED**

- 6.1** Unless specifically consented to in writing by CCSD, prices must remain firm for a period of one year from the award date, or for any renewal period, under the same terms and conditions of the RFP. The CCSD reserves the option to renew any award at its sole discretion.
- 6.2** Quantities/amounts shown in the RFP are estimates. Vendors are advised that the actual number purchased/required may vary from those in the RFP, depending upon the needs of the CCSD and the availability of funds.
- 6.3** Proposals that contain minimum order amounts will not be accepted unless called for in the Special Terms and Conditions.
- 6.4** Pricing must be submitted on Proposal Form(s) as requested without conditions unless called for in Special Terms & Conditions.
- 6.5** For Goods: Proposals must include any and all delivery and/or installation charges. Delivery and/or installation requirements will be as specified in the Special Terms and Conditions.

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6.6 Prompt payment discounts will be considered for the purposes of proposal evaluation and award.

7.0 SAMPLES

7.1 When required, samples must be furnished at the vendor's expense and at no cost to CCSD.

7.2 Samples are to be tagged or labeled as directed in the Special Terms and Conditions.

7.3 Samples not used or destroyed in testing will be returned to the vendor at vendor's request and at vendor's expense. If vendor does not arrange for pick-up of samples as defined in Special Terms & Conditions; samples will become the property of CCSD.

7.4 CCSD will assume no responsibility for items lost or destroyed when being inspected or tested.

8.0 VENDOR'S EVIDENCE OF RESPONSIBILITY

8.1 The CCSD reserves the right to require a financial statement and/or Dun and Bradstreet rating from any vendor who submits a proposal. The vendor must submit a current financial statement and/or Dun and Bradstreet rating within 48 hours after notification of such requirement.

8.2 The attached Vendor Reference Sheet and Vendor Questionnaire are to be completed and returned as indicated in the RFP document.

9.0 OBLIGATION TO MAINTAIN CONFIDENTIALITY

Vendor acknowledges that some material and information which may come into its possession or knowledge in connection with the RFP, or the performance hereof, may consist of confidential and private information of CCSD, its students, or employees, the disclosure of which to or use by third parties may be damaging or in violation of applicable law. Vendor therefore agrees to hold such material and information in strictest confidence, not to make use thereof other than as is necessary for performance of this contract, and not to release or disclose any information to any other party except as may be required by law. Vendor hereby expressly agrees to immediately remove any subcontractor or any of Vendor's employees from performing any work in connection with this contract upon CCSD giving notice to Vendor that CCSD reasonably believes such person has failed to meet the confidentiality obligations or standards of this contract. Any employee or subcontractor so removed shall be replaced as provided under the staffing requirements of this contract.

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Confidential information is educational records, proprietary information, a trade secret, copyrighted material, or documents otherwise not subject to disclosure or use, as defined under O.C.G.A. § 50-18-72, O.C.G.A. § 10-1-760, 34 CFR §99.31, 20 USC §1232 (g), 45 C.F.R. § 741.6(c)(3), 45 C.F.R. §84.14(d) and 20 U.S.C. §§ 1400-1491. Vendor acknowledges that confidential information includes, but is not limited to, employee data, educational records, information relating to health records, physician and provider notes, medical bills, claims and other written information of a personal nature, which is to be safeguarded to ensure that it is not improperly disclosed. Notwithstanding the foregoing, this agreement is subject to the Georgia Open Records Act, O.C.G.A. § 50-18-70 et seq

10.0 AWARDS

- 10.1** The CCSD reserves the right to accept or reject any part of a submitted proposal, to accept the entire proposal from one vendor, to accept portions of the proposal from several vendors, to reject all proposals submitted, or to waive any minor irregularity. The CCSD reserves the right to award the proposal under the most beneficial terms for the CCSD.
- 10.2** The CCSD reserves the right to award by line item to more than one vendor and/or to award by group or any combination thereof. Award of proposals will be made in the best interest of CCSD.
- 10.3** In the case of a tie, the award will be made as follows:
- 10.3.1** The award will be to the in-county vendor.
 - 10.3.2** The award will be to the in-state vendor.
 - 10.3.3** If applicable, the award will be to the goods made in Georgia
 - 10.3.4** The award will be to the vendor with the lesser total dollar volume.
 - 10.3.5** If these preferences are insufficient for resolution, drawing lots in a public forum will resolve the tie.
- 10.4** Award will be made to the responsive and responsible vendor based on price, availability, past vendor experience, references, and compliance with the RFP specifications and requirements as outlined in the evaluation criteria included in this solicitation.
- 10.5** A determination of competitive range may be made during the evaluation process. Offerors not in the competitive range of being selected for award shall be eliminated from further discussion.
- 10.6** During the evaluation phase, discussions may be conducted with offerors who submit proposals determined to be reasonably likely to be selected for award. These discussions are for the purpose of negotiations, clarification, and to assure full understanding of and

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responsiveness to the solicitation requirements. Offerors will be accorded fair and equal treatment with respect to an opportunity for discussion and revision of proposals. Procurement Services may permit revisions, after submission and prior to award, for the purpose of obtaining best and final offers. In all events, CCSD reserves the right to re-solicit the item(s) involved.

- 10.7** The CCSD reserves the right to negotiate a lower price than the awarded price on any line item with the successful vendor, should the quantity required significantly exceed those in the RFP. If the CCSD is unable to negotiate an acceptable price, it reserves the right to re-solicit the item(s)/service(s) involved.
- 10.8** The CCSD reserves the right to review and accept or deny requests for price changes due to extenuating circumstances in the economy, market place or acts of God. This option will only be exercised if it is deemed in the best interest of the District.
- 10.9** Purchases by the CCSD are not subject to Federal Excise Tax or State and Local Sales Tax. Tax Exemption Certificates will be furnished upon request.
- 10.10** Awards will be posted on the internet at [Awarded Proposals/RFP's/Quotes](http://www.cobb.k12.ga.us/centraloffice/Purchasing/index.htm) on the Procurement Services Web Page:
<http://www.cobb.k12.ga.us/centraloffice/Purchasing/index.htm> .
- 10.11** If after award there is a decrease in the price of a product from the manufacturer, or a rebate, the successful vendor will pass that price decrease and/or rebate onto the CCSD.

11.0 **CONTRACT**

- 11.1** The contract agreement and Georgia Security and Immigration Compliance Act Documents must be completed by the vendor and returned with their proposal.
- 11.2** **Entirety of Contract** – All documents submitted in response to the RFP, including but not limited to any attachments, appendices, and clarifications provided by the vendor during evaluation are incorporated into the contract between CCSD and the Vendor and contain the entire agreement between the parties and supersedes all prior oral and written agreements and understandings between the parties with respect to the subject matter hereof. If any language of the Proposal Response submitted by the Vendor conflicts with language of the RFP, the language of the RFP shall govern and control for all purposes, unless consented to and agreed to by CCSD in writing.

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- 11.3** If the Vendor has additional terms and conditions, including but not limited to a Vendor drafted contract, that it is proposing, then the Vendor must disclose and submit those terms and conditions in writing for evaluation by the CCSD with their initial proposal. CCSD is not under any obligation to consider any terms or conditions proposed by the vendor that are not included with the vendor's initial proposal. Further, unless expressly agreed to in writing by the CCSD, the CCSD will not be bound by any terms and conditions in any vendor contract, packaging, service catalogue, brochure, technical data sheet or other document which attempts to impose any conditions at variance with or in addition to the terms and conditions contained in the CCSD solicitation, the CCSD purchase order related to this solicitation or contract. If the vendor objects to any term or condition in this solicitation, then the objection shall be clearly indicated in writing.
- 11.4** Time is of the essence in this Contract.
- 11.5** **Choice of Law and Venue** – The Laws of the State of Georgia shall govern this contract in all respects. Under no circumstances shall any term or provision of this contract be governed by UCITA, as that statute may be enacted in any state. Any lawsuit or other action based on claims arising from this contract shall be brought in a court or other forum of competent jurisdiction in Cobb County, Georgia, with respect to any state action, and the Northern District of Georgia in Atlanta, Georgia, with respect to any federal action. Vendor agrees to pay for CCSD's costs, including any attorney's fees and expenses of litigation, incurred in any litigation should CCSD be a prevailing party. CCSD shall be considered to be a prevailing party if the vendor's lawsuit against CCSD is dismissed at anytime for any reason, including a dismissal without prejudice, or if CCSD receives a jury verdict in its favor or an appellate decision in its favor.
- 11.6** Whether or not a dispute arises, under no event will the CCSD be liable to any vendor for any of costs incurred by such vendor in responding to this RFP.

12.0 **SHIPPING**

- 12.1** All prices are to include delivery to the location(s) specified in the RFP or the Purchase Order. All delivery for goods must be FOB Destination to the location(s) specified in the RFP, unless specified otherwise in the Special Terms and Conditions.
- 12.2** If the items/services have not been delivered/completed by the specified delivery date and no written extension of such delivery date has been granted by CCSD, CCSD reserves the right to cancel the purchase of the proposal items/services and/or any other pending purchase orders to the same vendor and/or permanently remove the vendor from the CCSD vendor list.

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If delivery of goods or services is not complete within the time specified, CCSD may, without liability and in addition to any other rights or remedies, terminate the agreement, by notice effective when received, as to goods or services not yet delivered or rendered. CCSD may purchase substitute goods or services elsewhere and charge vendor for any additional expense incurred.

13.0 INVOICING

- 13.1** Payment will be made by the CCSD after final delivery and acceptance of all items/services/site. However, final acceptance will not be made until after inspection and approval by the CCSD authorized representative. Acceptance of any part of the Order shall not bind CCSD to accept any future shipments nor deprive it of any right to return goods already accepted.
- 13.2** The successful vendor will be required to supply an original and one copy of each invoice and to reference all invoices to the purchase order to which they pertain.
- 13.3** Prompt payment discounts offered will be taken.
- 13.4** No invoice will be processed for payment until such time as all contractual obligations have been met and/or items ordered have been received and approved by the CCSD authorized representative.
- 13.5** All invoices and/or financial correspondence should be directed to:
Financial Services Division
Cobb County School District
P.O. Box 1288
Marietta, Georgia 30061
Attn: Disbursement Services

14.0 COMPLIANCE

Final inspection of all products/services for acceptance or rejection will be made by CCSD. Final inspection resulting in acceptance or rejection of the products/services will be made as soon as practicable, but failure to inspect shall not be construed as a waiver by the CCSD of its rights to reject such products/services or to claim reimbursement or damages for such products/services which are later found to be defective or not in conformance with the required specifications.

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15.0 RIGHTS AND REMEDIES

- 15.1** As permitted by law, in lieu of canceling the purchase order, the CCSD may levy a charge if the successful bidder fails to deliver the item(s). Such charge is not a penalty, rather it is the agreed upon liquidated damages representing the estimated damages that will be incurred by the CCSD as a result of the vendor's failure to deliver the item(s) as required.

CCSD does not waive any of its rights under contract law. Vendor acknowledges and agrees that if the vendor breaches this agreement, then CCSD may cover such goods by contracting to purchase goods in substitution for those due from the seller. CCSD may recover from the vendor as damages the difference between the cost of cover and the contract price together with any incidental or consequential damages. Failure of the CCSD to effect cover does not bar it from any other remedy. In such circumstances that CCSD is not able to cover or chooses not to cover the goods purchased under this solicitation, then the vendor acknowledges and agrees that CCSD can recover the difference between the market price of the goods at the time CCSD learned of the breach and the contract price of the goods, including any incidental and consequential damages. If CCSD has accepted non-conforming goods purchased under this solicitation, then vendor acknowledges and agrees that CCSD can recover the value of the goods promised by the vendor and the value of the non-conforming goods provided. The foregoing remedies are not exclusive of any other remedies permitted to CCSD under Georgia law. Vendor acknowledges and agrees that CCSD is owed its reasonable attorney's fees and costs incurred with the exercise of its rights in connection with the foregoing remedies.

Partial completion on a purchase order will not exempt a vendor from this charge. CCSD further has the right after assessing such charge, after the continuing failure of the vendor to complete, to terminate the purchase order.

15.2 Warranty and Support Requirements

The CCSD is not waiving, amending or abridging any contractual rights provided to the CCSD under state or federal law. The CCSD is not bound by any terms or conditions in any vendor's contract, packaging, invoices, service catalogue, brochure, technical data sheet or other document which attempts to impose any conditions that waive, amend, abridge, abrogate, are in conflict with or are in addition to CCSD's contractual rights as provided under state or federal law.

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In addition to the foregoing warranty and contractual rights of the CCSD, the Vendor further warrants and agrees as follows:

- 15.2.1** Any goods purchased under this contract will be defect free in materials and workmanship and be of the quality, size and dimensions ordered. The packaging, packing, marking, and shipping of such goods will conform with the requirements of this RFP and as set forth in vendor's response. This express warranty shall not be waived by reason of acceptance of the goods or payment thereof by CCSD.
- 15.2.2** Any services purchased under this contract will be performed by the vendor according to its best efforts for the term of the agreement. This express warranty shall not be waived by reason of acceptance of the services or payment thereof by CCSD.
- 15.2.3** Upon request by CCSD, the Vendor further agrees to immediately correct, without charge to CCSD, any defects in the goods or services, which develop during the life of the warranty after acceptance and payment by CCSD. Vendor further agrees to indemnify CCSD against damages of any sort resulting from faulty performance, workmanship or materials by Vendor while performing any warranty or guaranty work hereunder (or by any third party performing such work for and on behalf of Vendor). Any goods or parts thereof, corrected or furnished in replacement under this clause, shall also be subject to the terms of this clause to the same extent as supplies initially delivered. The warranty, with respect to supplies or parts thereof, shall be equal in duration to that in paragraph.
- 15.2.4** Vendor is fully aware of CCSD's business requirements and intended uses of the products and warrants that the products shall be fit for such intended uses.
- 15.2.5** CCSD shall give written notice to the Vendor of any breach of warranties in paragraph and such notice shall contain information concerning the deficiencies found, the location of the nonconforming goods or services, and the quantity involved, including CCSD's notification of the remedy for the non-conforming or defective good or service.

15.3 **Termination**

If the CCSD or the successful vendor(s) wish to cancel the award of this RFP, written notice thirty (30) days in advance will be required of either party. CCSD reserves the right to terminate the contractual relationship with Vendor at any time without cause and without penalty on 30 days' written notice to Vendor. CCSD shall pay vendor for the work performed prior to the date of notice of termination. Vendor shall not be paid for any work performed or incurred after the receipt of the notice of termination nor for costs incurred by vendor's suppliers that vendor could have avoided. In addition, CCSD may terminate the contract with Vendor in the event Vendor breaches any of its duties and obligations under this contract and Vendor fails to cure such breach within thirty (30) days after receiving notice from CCSD specifying the breach.

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CCSD shall have no liability to Vendor based on any such termination except to pay all amounts due Vendor up to the date of termination for the product, work and services specifically delivered to CCSD and in accordance with the compensations provisions of the RFP. Vendor shall promptly deliver to CCSD all work, whether or not completed, and all property of CCSD, including any Proprietary information, trade secrets or Student Information as provided herein, which is in Vendor's possession on the termination date, including a final report to be prepared by Vendor describing results of the work up to the date of termination. In lieu of returning such property or information, Vendor may be directed by CCSD to destroy such property or information, in the sole discretion of CCSD. Vendor shall be responsible, with the assistance of CCSD, for removing any of Vendor's property, or any other third-party property, at any site of CCSD within ten (10) business days after the date of termination; provided, however, that Vendor shall ensure that CCSD has the necessary and applicable rights to use that property that CCSD identifies to Vendor in its discretion, and for which it has paid under this contract, after the termination of the contractual relationship between Vendor and CCSD.

- 15.4** The rights and remedies of CCSD as stated above shall not be exclusive and are in addition to any other rights and remedies provided by law or under the contract.
- 15.5** To terminate the agreement pursuant to O.C.G.A. § 20-2-506, CCSD must give notice to the firm at least thirty (30) days prior to the end of each calendar year during the term of this Agreement.

Further and pursuant to O.C.G.A. § 20-2-506, in the event appropriated funds are determined no longer to exist or to be insufficient for purposes of fulfilling CCSD's obligations hereunder, CCSD may terminate this Agreement by providing thirty (30) days written notice of termination to the vendor. Notice of termination shall include a certification by CCSD of the unavailability or insufficiency of funding, and such certification shall constitute an agreement by CCSD not to replace the services covered hereunder in whole or in part with any service obtained from a provider other than Firm before the earlier of the end of the calendar year following the year in which the notification of such certification is received by the vendor or the date this Agreement expires on its own terms, whichever first occurs. CCSD shall be obligated for payments to the vendor through the date of termination.

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16.0 NO ASSIGNMENT, DELEGATION, OR SUBCONTRACT WITHOUT DISTRICT CONSENT.

Except as may be specifically permitted by the RFP, Vendor shall not delegate, subcontract, assign or otherwise permit anyone other than Vendor personnel to perform any of the work and/or provide any of the Services required of Vendor under this Contract, or assign any of its rights or obligations hereunder, without the prior written consent of CCSD, which consent may be withheld by CCSD in its sole discretion.

No subcontract, which Vendor enters into with respect to the performance of work and/or provision of Services under this Contract, shall in any way relieve Vendor of any responsibility for any performance or obligation required of it by this Contract. Vendor hereby accepts responsibility for ensuring that **all** subcontractors who perform any of the Services under this Contract also comply with the terms and conditions of this Contract; and Vendor expressly agrees to indemnify and hold harmless CCSD from any and all claims, demands, liabilities, losses, damages, costs and expenses which result from any failure by any such subcontractor to comply with any of the terms and conditions of this Contract. Vendor shall give District immediate notice in writing by registered or certified mail of any claim, action or suit filed against Vendor by any subcontractor, and prompt notice of any claim made against Vendor or any subcontractor, which may result in litigation, related in any way to this Contract.

Vendor must notify CCSD of all subcontractors used to fulfill this contract, including those contracted by their agents (such as delivery services). CCSD reserves the right to require that a subcontractor be removed from the proposal.

17.0 TAXES

Vendor will timely pay all taxes lawfully imposed upon Vendor with respect to this Contract. Vendor makes no representation whatsoever regarding any tax liability of Vendor, nor regarding any exemption from tax liability related to this Contract.

18.0 SURVIVAL OF REPRESENTATIONS

The provisions, representations and warranties contained in this contract shall survive the delivery of all components procured hereunder and the payment of fees therefore and any termination of this contract in accordance with their respective terms and conditions.

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19.0 RELATIONSHIP OF PARTIES

This contract is not intended by the parties to constitute or create a joint venture, pooling arrangement, partnership or formal business organization of any kind, and the rights and obligations of the parties shall be only those expressly set forth herein. The Vendor shall be deemed to be an independent contractor, and the employees and agents of the Vendor shall not be deemed to be the employees or agents of CCSD. CCSD is not responsible for the payment of any taxes, insurance or benefits on behalf of the firm's employees.

20.0 SEVERABILITY

Any section, subsection, paragraph, term, condition, provision or other part of this contract which is held, found or declared to be voidable, void, invalid, illegal or otherwise not fully enforceable shall not void any other section, subsection, paragraph, term, condition, provision or part of this contract, and the remainder of this contract shall continue to be of full force and effect. Any agreement of the parties to amend, modify, eliminate or otherwise change any section, subsection, paragraph, term, condition, provision or other term of this Contract shall not affect any other section, subsection, paragraph, term, condition, provision or part of the contract, and the remainder of this contract shall continue to be of full force and effect.

21.0 WAIVERS

The failure of either party to assert any claim or right against the other party regarding its obligations hereunder, in any one or more instances, shall not constitute a waiver of such claim or right with respect to future performance of such obligations and other obligations under this contract.

22.0 PUBLICITY

Vendor shall not prepare or disseminate any publicity relating to this contract, products sold or licensed, or the services performed under this contract without express written prior consent of CCSD. As used in this section, the term "publicity" includes but is not limited to advertisements, flyers, public announcements, pamphlets, press releases, reports, books, broadcasts, signs and similar public information

23.0 CCSD PROPERTY

All Vendor employees and agents working on CCSD property must wear ID, preferably a photo ID, and be neat and clean in appearance, and must comply with all of the policies and procedures related to on-campus work that are in effect at the school or administrative site, as the case may be. Vendor shall provide and institute necessary security measure to prevent **unauthorized** access to any and all computer networks and Proprietary Information, trade secrets or Student Information of CCSD by any of its employees or agents, and Vendor shall be liable and responsible to CCSD for any and all security breaches by its employees or agents.

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24.0 AMENDMENTS IN WRITING

No amendment of any term or condition contained in this contract, including the RFP and Vendor's Response shall be effective unless it is in writing and signed by duly authorized representatives of the parties. No representation, request, instruction, directive or order, made or given by any official, employee or agent of CCSD, whether verbal or written, shall be effective to amend this agreement or excuse or modify performance hereunder unless reduced to a formal amendment and executed as set forth above. Vendor shall not be entitled to rely on any such representation, request, instruction, directive or order and shall not, under any circumstances whatsoever, be entitled to additional compensation, delay in performance or other benefit claimed for relying upon or responding to any such representation, request, instruction, directive or order.

25.0 PARTIES BOUND

This contract shall be binding on and inure to the benefit of the parties to this contract and their respective heirs, executors, administrators, legal representatives, successors, and assigns.

26.0 INDEMNIFICATION

Vendor hereby waives, releases, relinquishes, discharges and agrees to indemnify, protect and save harmless members of the BOE, the CCSD and its officers, agents and employees (hereinafter collectively referred to as "Indemnities"), of and from any and all claims, demands, liabilities, loss, costs or expenses for any loss or damage (including but not limited to reasonable attorneys' fees) growing out of, or otherwise occurring in connection with this contract, due to any act or omission on the part of Vendor, its agents, employees, subcontractors, or others working at the direction of Vendor or on its behalf; or due to any breach of this contract by Vendor; or due to the application or violation of any pertinent Federal, State or local law, rule or regulation by Vendor, its agents, employees, subcontractors, or others working at the direction of Vendor or on its behalf.

As permitted by Georgia law, this indemnification shall apply notwithstanding the fact that the Indemnities may be partially responsible for the situation giving rise to the claim. This indemnification shall apply notwithstanding the fact that a claim results in a monetary obligation that exceeds any contractual commitment. This indemnification shall not apply if the situation giving rise to the claim results solely from the negligence or willful acts of Indemnities.

This indemnification extends to the successors and assigns of the Vendor, and this indemnification and release survives the duration of his contract, the termination of this contract and the dissolution or, to the extent allowed by law, the bankruptcy of the Vendor.

Vendor shall, at its expense, be entitled to and shall have the duty to participate in the defense of any suit against the Indemnities. No settlement or compromise of any claim, loss or damage asserted against Indemnities shall be binding upon Indemnities unless expressly approved by the Indemnities.

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27.0 COMPLIANCE WITH LAWS

27.1 Vendor shall, at its own expense, obtain all necessary permits, give all notices, pay all license fees and taxes, and comply with all applicable local, State and Federal Laws, ordinances, rules and regulations in connection with its performance under this contract.

27.2 Vendor further agrees that in the performance of the contract, it will comply with all laws, regulations, rules, and policies that may apply to public education in general and the operation of the CCSD in particular.

28.0 INSURANCE REQUIREMENTS

Please see Special Terms and Conditions for Insurance Requirements specific to this solicitation.

29.0 BACKGROUND CHECKS

CCSD requires vendor to perform background checks on any employee or sub-contractor who will be working on the CCSD property (delivery personnel excluded). A Comprehensive criminal history background check to include both GCIC and NCIC is required on each applicant assigned to CCSD. Minimum findings that warrant exclusion include:

- Any felony conviction
- Any drug conviction
- Any crime against children
- Any sex-related conviction

Background checks must be provided to the CCSD Human Resources Department upon request by the CCSD. Firm agrees to comply with any request from the Cobb County School District to remove any firm employee from CCSD property. Firm agrees to cooperate with the Cobb County School District to the fullest extent practicable in any investigation of any actual or alleged misconduct of any firm employee in connection with any activity arising out of this Agreement.

Please note: it is preferred that all necessary checks be completed prior to employee beginning work. If business demands warrant assignment before the check is completed, then it is acceptable for employee to begin assignment as long as the background check is in progress and the application for employment does not list offenses of any type. CCSD must be informed of any employee assigned without completed background check and the results must be on file within 30 days.

30.0 SPECIAL TERMS AND CONDITIONS

Should these General Terms and Conditions be in conflict with the attached Special Terms and Conditions, the Special Terms and Conditions will control.

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1 Purpose, Objective and Format of this RFP

1.1 Background

In June, 2008 the Cobb County School District issued a *Request for Information* (RFI) to gather data on what was available in the market place with regards to Relocatable/Modular Classrooms. The District was seeking a turnkey solution to include *purchase* and *lease-to-purchase plans* (if applicable).

During the 2008-2009 school year; loaner units were provided at several elementary schools, allowing the District to better determine requirements necessary in creating a quality classroom to handle fluctuation of student enrollment.

1.2 Purpose and Intent

The purpose and intent of this Request for Proposal is to secure firm prices and establish a multi-year contract for the purchase and/or leased to purchase and the installation of relocatable modular classroom buildings (to include hallways/restrooms), and non-instructional buildings as specified herein. These various classroom buildings are to be installed at school sites within the District boundaries. The District reserves the right to order any combination of items defined in the RFP in any number as needed from the successful awarded responder(s).

1.3 Overview of Current Situation

The Cobb County School District is the second largest school system in Georgia and one of the largest in the nation. Current enrollment for 113 schools is 106,386 students in grades K-12.

Currently, the District has approximately 400 Portable classrooms (30% leased/70% owned). These units are relocated on site or to another site on an as needed basis, with no class interruption. This requires portables be taken down, transported, setup, walkways/decks/pads built, and infrastructure put in place.

This RFP will address complexes replacing approximately 75 units at eight sites. There is a potential to purchase stand alone, add-on units (classroom/restrooms/hallways) or other configurations. Note: Volumes and locations to be determined when the need is identified.

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1.4 **Structure of this RFP**

This RFP is structured to identify CCSD needs and expectations of the awarded vendor to provide relocatable/modular classrooms.

- 1.4.1 **Section 2 – 2.9**, Defines General Scope of Work/Services including Performance Expectations
- 1.4.2 **Section 3 – 3.3.5**, Identifies the Features and Functionality expected in the proposed Relocatable/Modular Classroom.
- 1.4.3 **Sections 4–14**, Provides Minimum Requirements for the Relocatable/Modular Classrooms which the awarded vendor must meet or exceed. Proposing vendor must verify in your response *how* your company meets or exceeds minimum requirements.

Vendors may propose alternatives. However, any alternatives must include documentation to support comparability. This documentation must be from a verifiable source in order to be considered.

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2 General Scope of Work/Services including Performance Expectations

The following scope of work/services is for the purchase of relocatable modular classrooms for use at existing school sites. We are looking for a solution that includes a temporary/semi-permanent complex that houses classrooms, corridors (hallways), and restrooms. Vendor's proposal must include a "turn-key" solution that combines manufacturing/construction, site work to include appropriate foundation, transportation of the unit(s) to site, setting in place, assembly of new units, meeting all applicable codes, including but not limited to installation of ramps, decks, railings, canopies, solid walkways, interior and exterior lighting fixtures, fees, required permits, and licensing. Final utility connections (water, sewer, electrical including meters) will be the responsibility of the awarded vendor. Technology requirements are included under *Special Terms & Conditions, Section 15*.

When there is a conflict between CCSD Technical Specifications & the 2005 CCSD Design Standards and Guide Specifications; the more stringent shall apply.

In addition awarded vendor(s) responsibility include disconnect, removal, relocation or demolition of existing portables as defined by site.

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In Section 2.1 – 2.9 below, CCSD has defined *Scope of Work and Services, including Performance Expectations* of the awarded vendor(s) and is requesting that all proposing vendors provide a detailed explanation as to how their company addresses each listed item.

Please clearly identify Section 2 in your vendor response and label each item. As a reminder, this is a Performance Based RFP and CCSD is seeking solutions tailored specifically to the specifications & requirements detailed within rather than general marketing documentation.

NOTE: The awarded vendor is to provide a turn-key solution including, but not limited to, working with CCSD staff to identify the classroom usage, scheduling & cost management at each District site.

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2.1 Site Survey/Site Design to include classroom layout/set-up

- 2.1.1 The modular units are to be delivered directly to site identified and not stored in a central location.
- 2.1.2 CCSD will provide preferred site locations at each school. However, the proposing vendor may provide an alternative location for consideration. Proposer will provide modular layouts, and all additional construction requirements. CCSD will provide proposing vendors a site plan at the mandatory site visits. Vendor's response must include the following: *topographical survey with a proposed site plan, including vendor solution, architectural plans for the structure(s) that are verified & stamped by a licensed Architect/ Engineer and, which delineates utilities and all features that may affect modular installation.* The successful proposer(s) shall provide all necessary items and equipment for complete installation, to include but not limited to covered walkways and decking attached to the main building door and to modular building. Covered walkways should connect from the main building to portable complexes or individual unit if utilized.
- 2.1.2.1 The location of the modular classrooms should seek to optimize safety and security.
- 2.1.2.2 Evacuation paths should be pre-determined to avoid unreasonable time or distance requirements.
- 2.1.3 Both CCSD Project Services staff (designee) and the awarded vendor shall walk the site where the units are to be placed and discuss the existing conditions and areas requiring temporary or permanent modification to allow for installation in defined work area.
- 2.1.3.1 **Damages to School Property/Surroundings** – Contractor (awarded vendor) shall correct any or all damages that occur by the Contractor's operations to the District's satisfaction, at no additional cost to the CCSD.
- 2.1.3.2 **Obstructions to Delivery/Set-up/Installation** – CCSD shall be responsible for trimming and removal of trees and shrubs as agreed upon with vendor.
- 2.1.3.3 **Any modifications** that are required for delivery & installation should be identified and agreed upon by Project Services designee. Upon completion of installation, the contractor must return site to pre-construction conditions, unless agreed to in writing by CCSD.

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- 2.1.4 Completed set-up is to be done within an agreed upon time frame after the delivery date.

2.2 Modular Unit Compliance

- 2.2.1 All modular units shall be constructed in complete compliance with all Federal, State, and Local codes and/or regulations for the unit(s) to be utilized in the State of Georgia as Classroom Space.
- 2.2.2 All modular units shall be constructed in complete compliance with American's with Disabilities Act (ADA Act), OSHA, MOSHA, and all Federal, State, Fire Department, and Local building codes and/or regulations for handicapped access. It is the responsibility of the Awarded Vendor(s) to provide all work in complete compliance at no additional expense to the CCSD.
- 2.2.3 The Awarded vendor will be responsible for applying for, paying for, and obtaining all necessary permits for the proper completion of this project. Vendor with handle not only permits, but inspections, Building Code including but not limited to Structural Code: 2006 IBC with State Amendments and Cobb County Amendments, Fire Marshall plan reviews and compliance. Including but not limited to the Certificate of Occupancy (to include mounting).
- 2.2.4 The Awarded vendor shall provide all labor, materials, tools, equipment, supervision, service necessary for complete installation.

2.3 Relocatable/Modular Delivery , Work-site Prep and Completion of Set-up

Note: The vendor may be responsible for disconnect, prepare for transport, or demolition and disposal (in compliance with prevailing regulations) of units defined below:

School	Demolish	Exiting units to Relocate on Site	Total
Ford	4	2	6
Clarkdale	2	2	4
Dowell	6	1	7
Total	12	5	17

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Demolition will include the removal and disposal of all materials according to EPA requirements. CCSD will require a detailed inventory listing of all items being demolished, to include description, serial numbers and property tag numbers where applicable. This listing must be provided electronically in excel format to the Project Services designee within 30 days of removal from the site location.

- 2.3.1 Successful proposer(s) shall notify Project Services/Project Manager of expected arrival time of modular unit(s). The District shall inspect the modular unit(s) and reserve the right to reject any modular units that do not meet specifications as determined in this RFP.
- 2.3.2 Successful proposer(s)/Contractor shall be responsible for delivery, off-loading, assembly, inspections, and hook-up of all utilities. Successful proposer (s) shall also be responsible for blocking, leveling, set-up and tying down of modular units.
- 2.3.3 The Contractor will be responsible for any damage to the relocatable modular classroom during loading, transporting, unloading, setting in place, set-up and assembly, as defined in 2.1.3.
- 2.3.4 Project Services will determine when modular classroom unit(s) is acceptable.
- 2.3.5 School operation must not be disrupted during the delivery and set-up of modular units. The Contractor's right to work and his obligations under this contract shall be subservient to the School Principal's right to operate the school in a safe and reasonable manner including no distractions during testing periods. The Contractor will work with CCSD Project Services to do all things necessary to schedule and reschedule all tasks as necessary without interruption and/or additional costs to the District.
- 2.3.6 The Contractor shall furnish, at their expense, all labor, English speaking supervisors, equipment, machinery, tools, materials, transportation, and other facilities and services necessary to fully complete all work specified herein.
- 2.3.7 The Contractor shall have an English-speaking supervisor/company representative on the worksite at all times. The representative must be thoroughly knowledgeable of all plans, specifications, and other contract documents and shall have the authority to act on the contractor's behalf.
- 2.3.8 The Contractor shall be responsible for the protection of all personnel against hazards and/or injuries due to their construction operations at the work site.

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- 2.3.9 The Contractor shall be responsible for the appearance of all working personnel assigned to the projects (clean and appropriately dressed) at all times, and their compliance with School Board Policies and Rules including but not limited to prohibiting smoking and consumption of alcohol and illegal drugs while on CCSD property.
- 2.3.10 It is the responsibility of the contractor to safeguard all equipment, tools, materials, etc. at the work site.
- 2.3.11 The Contractor will be required to clean up their work area and any adjacent work areas at the end of each work shift. These areas shall be clean to the satisfaction of the CCSD Project Services designee.
- 2.3.12 The Contractor shall be responsible for the pick-up of all refuse, rubbish, scrap materials, and debris, every other day at a minimum. All rubbish, scrap, etc. shall be transported from the premises and disposed (in compliance with prevailing regulations). CCSD dumpsters are not to be used for discards related to the work site. NO rubbish shall be deposited as fill on the work site. Once work is complete, and approved by CCSD Project Services, all work materials, tools, construction equipment, machinery, and surplus materials shall be removed from the work site. CCSD Projects services will determine if relocatables/modular classrooms are in ready to use condition.
- 2.3.13 It is the responsibility of the Contractor to correct any and all damage caused by their operations to the District's satisfaction, with no additional cost to the District.
- 2.3.14 The Contractor will provide the Owner with three copies of As-Built Drawings for singular, stand alone modular classrooms as well as grouped units with restrooms, upon job completion.
- 2.3.15 The Contractor will have all drawings submitted to the owner reviewed and approved by an Architectural Engineer. Each drawing submitted will contain the Architect's stamp which will denote their review and approval.

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2.4 Relocation of Modular Units

2.4.1 Cobb County School District may request relocation of modular unit(s) periodically. If requested, the contractor shall be responsible for relocation of the types and size of modular unit(s). A modular unit within a cluster must be capable of being relocated without disrupting the function of the units remaining in the cluster.

2.4.2 The Contractor will be responsible for examining each receiving site to verify dimensions and existing conditions prior to making any move. The Contractor is required to notify the CCSD Project Services designee immediately, of any conditions which need to be addressed prior to making the move of the unit(s).

2.5 Modular Classroom Equipment Written & Verbal Instructions

2.5.1 The Contractor shall furnish CCSD with all necessary written and verbal instructions relative to equipment & operation of systems, in order that appropriate personnel become familiar with the requirements of successful operation and maintenance of the equipment and systems provided. Instructions shall be given, as determined by appropriate personnel, after substantial completion of the project.

2.5.2 The Contractor shall furnish CCSD four (4) copies of the manufacturer's installation, operation, maintenance, and service instructions for each item of equipment. Include replacement parts lists, automatic temperature control drawings, and the sequence of operation.

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2.6 Time-line for Portable Classroom Replacement

Line #	Priority	Year	Site	# of Classrooms in a complex	Possible Site Location
1	1	1	Brumby Elementary	10	Vacant Field
2	2	1	Clarkdale Elementary	15	Upper Parking Lot
3	2	1	Ford Elementary	6	Behind/lower lot
4	4	1	Dowell Elementary	7	Where existing portables are located.
5	5	2	East Cobb Middle	6	TBD
6	6	2	Oakwood/Adult Ed	18	Empty field, behind school
7	7	2	Milford Elementary	6	TBD
8	8	2	Harmony Leland ES	7	TBD

2.7 Award Period/Multi-Year Award Clause

Term. This Agreement shall be for an initial term of one (1) year (“Initial Term”) beginning on the Effective Date, unless earlier terminated as provided in this Agreement. The Agreement is subject to O.C.G.A. § 20-2-506 and shall automatically renew at the end of each calendar year and at the end of one year term unless otherwise terminated as provided in this agreement. Beyond the initial term, the Agreement has four (4) one (1) year options to renew. If the Parties mutually agree renew this Agreement beyond the fifth term, then such consent to additional renewal years must be in writing and attached as an amendment to this Agreement.

Further and pursuant to O.C.G.A. § 20-2-506 , in the event appropriated funds are determined no longer to exist or to be insufficient for purposes of fulfilling School District’s obligations hereunder, the School District may terminate this Agreement by providing thirty (30) days written notice of termination to Vendor. Notice of termination shall include a certification by the School District of the unavailability or insufficiency of funding, and such certification shall constitute an agreement by School District not to replace the services covered hereunder in whole or in part with any service obtained from a provider other than Vendor before the earlier of the end of the calendar year following the year in which the notification of such certification is received by Vendor or the date this Agreement expires on its own terms, whichever first occurs. School District shall be obligated for payments to Vendor through the date of termination.

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2.8 Escalation/De-Escalation Clause

All prices offered shall be firm against any increase for **one (1) year** from the effective date of the contract. 30 days prior to renewal, CCSD may entertain a request for escalation in accordance with the most recently published **Producer Price Index** at the time of the request. For purposes of this section, **PPI Index 324110, Petroleum & 331200, Steel as published by the United States Department of Labor, Bureau of Labor Statistics** will be the benchmark. CCSD reserves the right to accept or reject the request for a price increase. If the price increase is approved, the price will remain firm for **365 days** from the date of the increase. This clause also enables CCSD to seek de-escalation.

2.9 Bond Requirements

Performance Bond and Labor & Materials Payment Bond

- 2.9.1 A Performance Bond and Labor and Materials Payment Bond satisfactory to the Owner (Cobb County School District), each in the amount of 100% of the contract sum, will be required of the successful proposer to guarantee delivery of completed work under the contract and payment for labor and materials.
- 2.9.2 These bonds shall be written on A.I.A. Document A-311, 1970 ED. No company, regardless of size or financial rating, will be allowed to write its own bonds. **The Surety Company shall have an A.M. Best Company minimum rating with a minimum financial size in accordance with the General Conditions.** Bonds must be accompanied by letter stating bonding company's current rating for verification prior to acceptance by the Owner and execution of the formal Owner/Contractor agreement.
- 2.9.3 As an alternative to the Performance Bond that will be required; Contractor (awarded vendor) may deposit with the Chief Financial Officer an irrevocable letter of credit in form reasonably acceptable to the School District. This will be for a determined amount, pending award amount and finalization of the contract.

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Bid Bond

2.9.4 A bid bond (A.I.A. Document A310) payable to the Cobb School District in the amount equal to 5% of the bid price, must be submitted with the Proposal. The bid bond shall be executed by a surety company, licensed to do business in the State of Georgia listed in the Department of the Treasury Circular 570, latest revision. **The Surety Company shall have an A.M. Best Company minimum rating with a minimum financial size in accordance with the General Conditions.** No company, regardless of the size or financial rating, will be allowed to write its own bond. CERTIFIED OR CASHIER'S CHECKS WILL NOT BE ACCEPTED IN LIEU OF A BID BOND.

2.10 General Contractor License Requirement

The proposing vendors must be licensed as a "General Contractor" by the Georgia State Licensing Board for Residential and General Contractors.

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3 Modular Classroom Features and Functionality- Expectations but not limited to the following:

In Sections **3.1 – 3.3 below**, The Cobb County School District has defined *Modular Classroom Features and Functionality*. Responding vendors are asked to provide detailed responses as to how their company would comply with each listed item.

Please clearly identify Section 3 in your vendor response and label each item. As a reminder, CCSD is seeking solutions tailored specifically to the minimum specifications & requirements detailed within rather than general marketing documentation.

3.1 General Architecture Requirements /Pre-engineered, non-combustible modular buildings

Reference Drawing “B” for overview

Note: Schematic provided as guidance only, specific layout may be modified by proposing vendor.

Single Stand Alone and/or Grouped Modular Units with Hallway and Restrooms

3.1.1 **Modular Classroom Shape** – As square as possible (Minimum 20’ length and width)

3.1.2 **Ceiling:** 8’ Height

3.1.2.1 Suspended 2’ X 4’ grid riveted to wall junctions

3.1.2.2 Certainteed Baroque ceiling tile

3.1.3 **Classroom Size** - 750 sq. ft. to 850 sq. ft.

3.1.4 **Support & Strength of Structures**

3.1.4.1 Concrete piers of sufficient size and strength should be used to both initially level all structures and maintain the level of all structures, including classrooms, restrooms, and hallways.

3.1.4.2 Structures should be sufficient strength and adequately anchored to withstand winds at or exceeding 58 meters per second (130 mph, 3-second gust).

3.1.4.3 Modular units must be installed according to manufacturer’s recommendations and appropriate city, state, and national codes.

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3.1.5 **Modular hallway units** – The exterior doors must be same specifications as listed below under “Exterior Doors/Frames” with Access Control (EPT-10) prepped door jambs.

3.1.6 **Student Storage** – Student coat/backpack racks (Minimum of 36 square nylon coat)book bag hooks- Lockers for Middle and High Schools

3.1.7 **Classroom Sinks** (Elementary Schools only)

3.1.7.1 Work counter of 8 lineal feet with sink and gooseneck faucet (State Requirements)

3.1.7.2 Attached drinking fountain (CCSD Ed. Specs.)

3.1.8 **Restrooms**

3.1.8.1 Complex – Central restrooms

3.1.8.2 Free Standing Modular Classroom- Restroom in modular classroom for elementary schools

3.1.9 **Wall Material**

3.1.9.1 Allow for staples, push pins, thumb tacks and hot glue

3.1.9.2 Color should be CCSD standards

3.1.9.3 Interior Walls: 5/8” Fiberglass reinforced panel

3.1.9.4 Insulation value minimum R19

3.1.10 **Windows** – (*Note:* Windows are not to be placed in restrooms.)

3.1.10.1 Shall comprise a minimum of 10% of classroom floor space of unit.

3.1.10.2 Glazing and glass panel must be readily replaceable.

3.1.10.3 Low E safety glass.

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3.1.11 Doors – Exterior/Frames (2 exterior doors if Stand Alone Unit)

- 3.1.11.1 Automatic closers
- 3.1.11.2 Locks
- 3.1.11.3 Peep holes for exterior doors without windows
- 3.1.11.4- 36” metal insulated 16 GA minimum
- 3.1.11.5- 7” X 22” light kit with clear, wire glass.
- 3.1.11.6 Hardware reinforcing
- 3.1.11.7 Weather stripping at head, jambs, sills
- 3.1.11.8 Warranty on door shall be a minimum of one year.
- 3.1.11.9 Metal frame punched for silencers
- 3.1.11.10 Sealed and caulked around perimeter of frame
- 3.1.11.11 One door to be prepped for Access Control (EPT-10) on hinge side
- 3.1.11.12 Threshold to be low profile ADA compliant.

3.1.12 Hardware (Exterior Doors)

- 3.1.12.1 Von Duprin 98 Exit Device with Night Latch Function, thru bolted.
- 3.1.12.2 Ives VR910 Vandal Resistant Trim
- 3.1.12.3 Schlage “C” Keyway Cylinder
- 3.1.12.4 LCN 4041 Door Closer

3.1.13 Access/Egress

- 3.1.13.1 Ramps, steps, and covered walkways
- 3.1.13.2 Fulfill the requirements of the Americans and Disabilities Act (ADA)
- 3.1.13.3 Doorways: Classrooms which stand alone must be accessed via covered walkways as *referenced in 2.1.2*.
- 3.1.13.4 Porches, steps, ramps, railing are to be compliant according to Georgia Accessibility Code 120-3-20.
- 3.1.13.5 Ease of emergency egress

3.1.14 Blinds - Adequate to provide room darkening for LCD projectors

3.1.15 Lighting

- 3.1.15.1 Light switch at each entrance
- 3.1.15.2 Multi-level lighting

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3.1.16 Mounted Boards/Screens

3.1.16.1 -16' Marker board

3.1.16.2 -16' Tack board

3.1.16.3 - 6'X6' Projection screen

3.1.17 Fire Safety Requirements – Install one ten-pound ABC fire extinguisher in each modular classroom, restroom, and enclosed hallway.

3.2 Relocatable/Modular Classroom Exterior (Required Convenience, Safety & Security)

3.2.1 Covered walkways and concrete sidewalks (Must be installed between all single and grouped modular units to tie into existing nearby school walkways and/or road.)

3.2.1.1 When modular classrooms are clustered in an area, the area should be provided with a covered main walkway to the main school building to decrease exposure to the elements.

3.2.1.2 Walkways to the modular classrooms should be direct, logical and well indicated with signs or markings.

3.2.1.3 Concrete walkways shall be six feet wide.

3.2.1.4 Walkway awnings shall be eight feet wide and constructed of exterior grade roll form aluminum decking with a minimum thickness of .032 inches. All end laps will be a minimum of 4" and shall occur at a supporting member.

3.2.1.5 Walkway cover supporting poles shall be eight feet apart.

3.2.1.6 Walkway awning construction, design, and materials utilized must be approved by Owner.

3.2.2 Relocatables/modular classrooms should be placed:

3.2.2.1 In close proximity to each other to prevent avoidable sprawl, where a complex is not feasible or practical, while being sufficiently separated from one another and from permanent structures to meet fire code requirements;

3.2.2.2 Within security fencing but maintain direct access to the school building;

3.2.2.3 Reasonably close to the main school and clearly/consistently identified with numbers.

3.2.2.4 Giving consideration to lighting and screening to maximize natural surveillance between and under modularity;

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3.2.2.5 As close to the ground as possible and access beneath modulars should be restricted with grates, see-through fencing, siding, or other material so there are no spaces suitable for hiding people, contraband, weapons, or incendiary or explosive devices.

3.2.2.6 Mechanical Obstacles should be removed to prevent accidental injuries.

3.3 Relocatable/Modular Classroom Interior Security

3.3.1 Fisheye viewers should be provided if windows are not located to permit people inside the classroom to see people outside the classroom;

3.3.2 Communication devices, including the public address (PA) system, should be provided to allow teachers and the office to communicate with each other;

3.3.3 Teachers should be able to lock/unlock the classroom door from inside. Doors must be equipped with panic hardware and are required to open outward. Locks are “Classroom Function” keyed on both the inside and outside.

3.3.4 Sliding windows should have lift/slide protection to deter unauthorized access.

3.3.5 Wall or ceiling-mounted televisions, projectors, screens, and other heavy objects should be secured from falling.

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The following sections, 4 – 14; The Cobb County School District has defined **Minimum Requirements of the physical structure(s) and related components for Relocatable/Modular Classrooms.**

- Vendors are asked to provide **detailed responses** as to how their company would meet, exceed or propose comparable alternatives to these minimum requirements.
- Any alternative proposed must include documentation to support comparability to the minimum requirements and must be from a verifiable source.
- Please clearly identify each Section (4 - 14) in your vendor response and label each item. As a reminder, CCSD is seeking solutions tailored specifically to the specifications & requirements detailed within rather than general marketing documentation.

4 Exterior Construction Detail for the Relocatable/Modular Classroom

(Single Stand Alone and/or Grouped Modular Units with Hallway and Restrooms):

- 4.1 Preferred exterior paneling** to be 24 GA pre-finished architectural steel siding. A suitable alternative will be HardiPanel.
- 4.2 Skirting** – Hardipanel with ventilation and access to the unit underneath.
- 4.3 Aluminum 4' x 4'** awning above each exterior door.

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4.4 Roof:

- 4.4.1 26 GA steel interlocking roof panels
- 4.4.2 Insulation value minimum R40.

4.5 Concrete Sidewalks - 6 ft. wide

5 Electrical Requirements for Relocatable/Modular Classrooms

Reference Drawing “A” for overview

Note: Schematic provided as guidance only, specific layout may be modified by proposing vendor.

Single Stand Alone Modular Units

- 5.1 150 amp 208/120 single phase panel recessed in wall
- 5.2 Electrical panel shall have correct size conduit stubbed down the wall to the underside for electrical service entrance and capable of being capped off if not used. The conduit shall be protected from screws, nails, and other penetrations so as not to damage the service entrance.
- 5.3 Electrical panel shall have nipple stubbed out of the back of the panel into a meter/disconnect and capable of being capped off if not used.
- 5.4 Meter/ disconnect mounted on exterior wall in line with the electrical panel and capable of being removed and blanked off.
- 5.5 Conduits stubbed out the top of panel above the ceiling for future use.
- 5.6 Two to three receptacles per wall, each wall a circuit.
- 5.7 One 120 volt circuit above ceiling for overhead projector.
- 5.8 2' X 4' fluorescent lay-in fixtures with T-8 lamps. Lighting shall meet classrooms lighting standards of 70 foot candles with a means of 50 foot candles.
- 5.9 Interior light fixtures shall be secured to structure of portable classroom with jack chain fastened to opposite corners of the fixture.

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- 5.10 Lights switched at each entrance for interior lights.
- 5.11 Wattstopper occupancies sensor/sensors for interior lighting and HVAC.
- 5.12 One 250 watt Metal Halide 208 volt wall pack for each exterior wall.
- 5.13 Photo cell and recessed time clock for exterior lighting.
- 5.14 Capability of removing exterior lighting from all sides of portable classrooms and replacing with blank covers.
- 5.15 All electrical installation shall meet state, county, and local codes, as well as CCSD Design Standards and Guide Specifications dated June 1, 2005.
- 5.16 Lighting system must be capable of providing at least two levels of lighting to the modular classrooms.

Grouped Modular Units with Hallway: The modular classrooms will be configured as the “Stand Alone Modular Units” with the following additions:

- 5.17 Photo cell and recessed time clock for all exterior lighting.
- 5.18 Capability of removing exterior lighting from all side of portable classrooms and replacing with blank covers.
- 5.19 Each restroom shall have an exhaust fan with a minimum of 600cfm installed in the ceiling that is exhausted to the outside of modular unit.

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6 Floor Covering for the Relocatable/Modular Classroom – General Information –

- 6.1 High quality VCT or High quality carpet tiles – sheet flooring in all wet areas
- 6.2 Base shall be rubber, black, or bronze/brown 4” height, 100-foot rolls, top-set coved type; performed corners are not to be used.
- 6.3 Stair treads: Rubber, 1/8" thick, integral bullnosed raised disc design, full tread width and depth.

7 HVAC (Classroom HVAC Unit) -

Reference Drawing “F” for overview

Note: Schematic provided as guidance only, specific layout may be modified by proposing vendor.

- 7.1 Unit shall be Bard 3 ton Heat Pump.
- 7.2 Vents shall be adjustable.
- 7.3 Provide adequate fresh air and moisture control – Unit shall have Hot Gas Reheat dehumidification.
- 7.4 Quiet – Unit shall be ducted above ceiling tiles to dissipate noise.
- 7.5 Voltage shall be 208/230/1P single phase.
- 7.6 Unit shall not have energy recovery option.
- 7.7 **HVAC Controls-**
 - 7.7.1 Thermostat shall be a combination temperature and humidity sensor.
 - 7.7.2 Lighting sensor shall be connected to the HVAC unit so it is disabled during unoccupied times.

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**8 Low Voltage Requirements – Single Unit - Stand Alone Modular Unit
INTERCOM**

- 8.1** (1) Outside 4"x4" weather proof box
- 8.2** (1) 8" Ceiling Intercom Speaker with 25 volt transformer tapped at ½ watt.
- 8.3** Wiring for speaker – Pre-wire ceiling speaker to outside 4"x4" weather proof box (22 gauge, 2 conductor shielded stranded wire).
- 8.4** (1) Call Button
- 8.5** Wiring for call button – 22 gauge, 2 conductor stranded wire ran to same weather proof box as speaker wire

SECURITY

- 8.6** (1) Outside 4"x4" weather proof box
- 8.7** (1) 4"x4" electrical box to include: 1 surge protection module with base (Part # Ditek- DTK-2MHL12BWB)
- 8.8** (1) Ademco 998MX motion detector to be mounted beside electrical box – to be pre-wired into electrical box using 16 gauge, 2 conductor stranded wire. This should also be ran to outside weather proof 4"x4" box.

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FIRE ALARM

Reference Drawing “C” for overview

Note: Schematic provided as guidance only, specific layout may be modified by proposing vendor.

- 8.9** (1) Outside 4”x4” weather proof box
- 8.10** (1) 4”x4” electrical box mounted on inside wall – to be used for horn strobe. This box should have a blank electrical box cover.
- 8.11** (1) 4”x4” electrical box mounted on inside ceiling – to be used for smoke detector. This box should have a blank electrical box cover.
- 8.12** Pre-wire for horn strobe using (2) 14 gauge, 2 conductor solid red wire which should be ran to the outside weather proof box.
- 8.13** Pre-wire for smoke detector using (2) 16 gauge, 2 conductor solid red wire which should be ran to the outside weather proof box

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9 Low Voltage – **Modular Groups** including Classrooms, Corridor (Hallways), and Restrooms

The Modular Classroom Groups will be configured as the “Stand Alone Modular Units” with the following exceptions:

INTERCOM **(Delete for restrooms)**

Reference Drawing “**D**” for overview

Note: Schematic provided as guidance only, specific layout may be modified by proposing vendor.

- 9.1 (1) Outside 4’x4’ weather proof box
- 9.2 (1) 8” Ceiling Intercom Speaker with 25 volt transformer tapped at ½ watt
- 9.3 Wiring for speaker – Pre-wire ceiling speaker to outside 4’x4’ weather proof box (22 gauge, 2 conductor shielded stranded wire)
- 9.4 (1) Call Button
- 9.5 Wiring for call button – 22 gauge, 2 conductor stranded wire ran to same weather proof box as speaker wire

SECURITY

Reference Drawing “**E**” for overview

Note: Schematic provided as guidance only, specific layout may be modified by proposing vendor.

- 9.6 (1) Outside 4’x4’ weather proof box

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- 9.7** (1) 4"x4" electrical box to include: 1 surge protection module with base (Part # Ditek-DTK-2MHLP12BWB)
- 9.8** (1) Ademco 998MX motion detector to be mounted beside electrical box – to be pre-wired into electrical box using 16 gauge, 2 conductor stranded wire. This should also be ran to outside weather proof 4"x4" box
- 9.9** When a modular hallway is used, an Ademco 6160 Addressable Alphanumeric keypad shall be installed at each end of the hallway for the security system.
- 9.10** Each modular group which includes a hallway and restrooms should be equipped with a security system which is separate from the main building system. Details and specific requirements should follow the guidelines outlined in the CCSD Design Standards, and Guide Specifications dated June 1, 2005 with the exception of panel sizes. The security panel must be an Ademco 128 FBP.

FIRE ALARM

- 9.11** (1) Outside 4"x4" weather proof box
- 9.12** (1) 4"x4" electrical box mounted on inside wall – to be used for horn strobe. This box should have a blank electrical box cover.
- 9.13** (1) 4"x4" electrical box mounted on inside ceiling – to be used for smoke detector. This box should have a blank electrical box cover.
- 9.14** Pre-wire for horn strobe using (2) 14 gauge, 2 conductor solid red wire which should be ran to the outside weather proof box
- 9.15** Pre-wire for smoke detector using (2) 16 gauge, 2 conductor solid red wire which should be ran to the outside weather proof box.
- 9.16** Each modular group which includes a hallway and restrooms should be equipped with a stand-alone fire alarm system which is separate from the main building system. Details and specific requirements should follow the guidelines outlined in the Cobb County Design Standards with the exception of panel sizes. The Fire Alarm panel shall be Firelite 9200 or equivalent.

FIRE SAFETY REQUIREMENTS

- 9.17** Install one ten- pound ABC fire extinguisher in each modular classroom, restroom, and enclosed corridor (hallway).

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9.18 Vendor must comply with all local, state, and national fire codes. In the event one of these codes require a fire hydrant located within a predefined distance from the modulars, or a fire truck road to access the modular units, these items must be included in the turn-key solution and priced as such.

9.19 Each modular classroom will be equipped with fire sprinklers. When a modular classroom is utilized as a stand-alone unit, all piping and system components will be stubbed in with no sprinkler heads installed. Whenever the classrooms are used in a group scenario, the sprinkler heads will be installed and the system made fully operational.

In the event, the sprinkler system installation necessitates a larger DDC valve to ensure adequate water flow, the contractor will install a larger valve as part of the project and include these costs within their pricing.

ACCESS CONTROL (elementary schools only)

Reference Drawing “G” for overview

Note: Schematic provided as guidance only, specific layout may be modified by proposing vendor.

9.20 All exterior hallway doors must have EPT-10's installed in door jamb with wiring ran through wall of group modular classroom hallways to a junction box above doorway. The junction box should be within ceiling if so equipped. If there is no ceiling, the box should be a minimum of six inches above the top of the door frame.

9.21 An access control card reader pad should be installed on the hallway's primary exterior access door four feet above the bottom of the door frame. It should also be mounted ten inches from the edge of the door frame on the side away from the door's hinges.

9.22 Modular classroom hallway access control system must be from the same manufacturer as the remainder of the school and fully integrated into the existing system.

CLOCKS

(1) double sided clock installed in modular corridor (hallway) – 120 volt with manual stem set

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10 MODULAR GROUP – INCLUSIONS:

FIRE & SECURITY SYSTEM

- 10.1** Each modular group which includes a hallway and restrooms should be equipped with a stand-alone fire and security system which is separate from the main building system. Details and specific requirements should follow the guidelines outlined in the CCSD Design Standards and Guide Specifications dated June 1, 2005 with the exception of panel sizes. The security panel must be an Ademco 128 FBP. The Fire Alarm panel should be equivalent to a Firelite 9200.
- 10.2** When a modular hallway is used, an Ademco 6160 Addressable Alphanumeric keypad should be installed at each end of the hallway.

PLUMBING

- 10.3** Each modular group should contain a separate restroom for boys and a separate restroom for girls.
- 10.4** Girl's restroom must have four toilets with partitions and doors.
- 10.5** Boy's restroom must have two urinals and two toilets. Urinals must be separated by a partition and the toilets by partitions with doors.
- 10.6** Each restroom must be equipped with two sinks with both hot and cold water.
- 10.7** Each restroom will have water cut-off valves for each fixture and main feed.
- 10.8** Each restroom shall be connected to the city/county water and sewer system.
- 10.9** Each modular group hallway shall have a cooled water fountain installed.
- 10.10** In the event a larger or additional water meter is required due to the addition of the modular classrooms, restrooms, and sprinkler systems, the contractor will install all the necessary equipment to ensure there is adequate water flow and proper operation of the facilities. The cost associated with any additional equipment will be rolled into the pricing CCSD is provided as part of this RFP.

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11 PAINTING SPECIFICATIONS AND REQUIREMENTS

Premium paint, no contractor grade paint – Reference Paint Quote #20090058 (Available to proposing vendors at Mandatory Site Visits.

Note: For Both Stand Alone & Modular Grouped Units with Hallway & Restroom

12 TECHNOLOGY: CCSD standard technology and electronics (Components & Installation to be provided by CCSD) but not limited to the following:

- 12.1** Two desktop student computers and one printer
- 12.2** Projector (Overhead mounted or in secure portable cabinet)
- 12.3** CATV tuner
- 12.4** Wireless access point requiring a single 110v outlet drawing .3 amp.
Speakers
- 12.5** Classroom switch: Cisco Catalyst 2960 switch providing 7 ports requiring a single 110v outlet drawing .5 amp.
- 12.6** Vendor to provide labeled and tested cabling/wiring. Placement to be provided when awarded or via a schematic.

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13 WARRANTY REQUIREMENTS

Warranty will be for **One (1) year** from Substantial Completion on all modular classrooms and supporting systems (HVAC, HVAC controls, lighting, etc.) Warranty will include all labor and materials.

In situations where the materials or components used have a longer manufacturer's warranty than the one year the contractor provides, the manufacturer's warranty will apply after the original contractor's warranty has expired.

14 CCSD INSURANCE REQUIREMENTS

Commercial General Liability with limits of at least \$1M single and \$2M aggregate. Coverage must include products and completed operations with reporting of claims on occurrence basis.

Commercial Auto Liability with limits of at least \$1M

Umbrella Coverage in excess of GL and Auto of at least \$2M

Statutory Workers' Compensation Yes X

Employer's Liability of at least \$100,000

Cobb County School District must be named as an additional insured on all applicable policies. The insurance carriers should be licensed to do business in the state of Georgia. The carriers must have an AM Best rating of A- or higher.

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Please Note:

Signing of Contract Agreement signifies that Vendor complies with insurance requirements as specified.

Proof of Insurance is not required with submission of proposal, but must be available upon request (including during the evaluation process) CCSD will require proof of insurance before issuance of Award Letter/Contract.

Vendor may choose to include proof of insurance with submission of proposal in order to expedite the evaluation process and issuance of award to the successful bidder.

After notification of pending award, a vendor not including proof of insurance with their proposal will be given not more than 5 (five) business days (including day of notification) to provide proof or the proposal will be deemed non-responsive.

Vendor will be responsible to any and all damages to units prior to installation. Subcontractors are responsible for providing proof of the required insurance coverages.

15 VALUE ADD

Please describe the features, benefits, services that your solution offers in addition to those considered for evaluation. CCSD will be sole determinant of the value offered.

16 CALENDAR OF EVENTS

The timeline below is tentative and subject to change.

Event	Date
Release of RFP	August 18, 2009
Pre-Proposal & Mandatory site visits - 8 school sites, beginning at East Cobb Middle School	August 25 & 26, 2009
Written Questions Due	August 31, 2009
Vendor Q&A posted to CCSD website	September 4, 2009
Proposal Due Date	September 21, 2009

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Event	Date
Vendor Proposal Discussions	September/October, 2009
Evaluations	October, 2009
Board Approval	November 11, 2009 (Work Session)
Contract Award	November, 2009

17 PROPOSAL EVALUATION

Organization and Completeness of Proposal

Proposal must provide straightforward, concise proof of offeror's capabilities to satisfy RFP requirements. For ease of review, responses must be organized in the exact same order as the RFP or as stipulated in the RFP. Each section should be labeled and any additional documents provided by the vendor must reference the appropriate section of the RFP. All requested information must be included and all forms completed in entirety. (All spaces must be completed on all requested documentation.) Any proposals that do not include all required information may be considered non-responsive and disqualified.

Evaluation Procedures – Review of Proposals

A committee comprised of representatives from Project Services, Construction, Maintenance, SPLOST Accountability and Procurement Services will evaluate the proposal responses on the basis of qualifications, relevant experience, responsiveness of proposers, as well as the estimated cost of the engagement. Cost will not be the sole determining factor in the award.

Each proposal will be reviewed for completeness to ensure that all mandatory requirements are addressed satisfactorily. The committee will determine any areas requiring additional clarification/information and request this information from the responding vendor.

The committee will evaluate the quality and completeness of each response as it addresses each requirement of the RFP. All non-cost related areas of the response are evaluated during this phase. A list of areas being reviewed for this specific RFP, along with the associated point values is included in the Evaluation Criteria below. The committee may in its sole discretion and in the course of the evaluation request presentation(s) /demonstration(s) with one or more selected offerors. Responses must satisfactorily meet other requirements before cost is evaluated.

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Evaluation Criteria

The selection of Relocatable/Modular Classrooms will be based on the review of several key elements in the proposals submitted. They include, but are not limited to the following criteria:

#	Description	Points Possible
1.	General Scope of Work/Services including Performance Expectations (<i>Special Terms & Conditions, Section: 2 – 2.9</i>)	20
2.	Features and Functionality of the Modular Classrooms (<i>Special Terms & Conditions, Section: 3 - 3.3.5</i>)	20
3.	Relocatable/Modular Classrooms Construction Detail as requested (<i>Special Terms & Conditions, Section 4 – 12.6</i>)	40
4.	Warranty, (<i>Special Terms & Conditions Section: 13</i>)	10
5.	Business Stability	15
	Vendor Questionnaire, pg. 58	
	References, pgs. 59-60	
6.	Organization and Completeness of Proposal	10
7.	Value Added (<i>Special Terms & Conditions, Section 15</i>)	5
	Non-Cost Subtotal	120
8.	Cost – Attachment A – Stand Alone & Complexes	80
	TOTAL	200

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Cost Evaluation Formula:

(Lowest Price/R- where "R" represents the cost of proposal currently being ranked) x Points =
Score

The non-cost portion of proposals (total of items 1 – 7) can receive a maximum of 120 points.

Only non-cost proposals that receive 84 points (70% of total non cost score) or more will
have the accompanying cost evaluated.

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CONFLICT OF INTEREST

ALL PROSPECTIVE VENDORS PLEASE READ CAREFULLY

Please refer to Board Policy BCB, Conflict of Interest, located on the Cobb County School District website at www.cobbk12.org under Board of Education, Board Policy Manual.

Any conflict with Board policy and/or administrative rules must be disclosed at the time of proposal submission.

BOARD MEMBERS:

John E. Abraham, Chairman

Lynnda Crowder-Eagle, Vice Chairman

David Banks

Allison Bartlett

Holli Cash

John Crooks

David Morgan

CABINET MEMBERS:

Fred Sanderson

Gordon Pritz

Steven Constantino

Mike Addison

Judith Jones

Donald Dunnigan

Chris Ragsdale

Allison Toller

Jay Dillon

Carol Seay

Robert Benson

Dale Gaddis

Ed Thayer

James Carter

Susan Galante

Cheryl Hungerford

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THE CONTRACT AGREEMENT MUST BE COMPLETED BY THE PROPOSER AND RETURNED WITH THE PROPOSAL.

CONTRACT AGREEMENT

We have carefully examined and fully understand the General and Special Terms and Conditions and related documents in providing **Relocatable/Modular Classrooms** to the Cobb County School District and do agree to all terms and conditions by so signing this document.

Withdrawals, cancellations, etc., will not be accepted unless authorization is given by the Director of Procurement Services. In the event vendors fail to comply, they may be removed from the vendors' list.

_____ Company Name	_____ Representative's Signature (Must be signed in ink)
_____ Address	_____ Representative's Name (Please type or print)
_____ City, State, and Zip Code	_____ E-Mail Address
_____ Date	_____ Telephone Number and Extension
_____ Terms (If payment terms are not indicated, it will be determined to be net 30 days).	_____ Fax Number

PLEASE INDICATE YOUR LEAD TIME UPON RECEIPT OF PURCHASE ORDER:

PRICES MUST REMAIN FIRM FOR ONE YEAR AS SPECIFIED ON THE AWARD NOTIFICATION LETTER

Signing the Contract Agreement affirms that the original Proposal/RFP document has not been altered in any way.

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GEORGIA SECURITY AND IMMIGRATION COMPLIANCE ACT OCGA 13-10-90

TO ALL PROSPECTIVE VENDORS:

If you are providing service, performing work or delivering goods to the Cobb County School District, including but not limited to schools, warehouses and central offices, the applicable Georgia Security and Immigration Compliance documents found here must be completed, signed, notarized and submitted with your proposal.

- 1) The Cobb County School District shall comply with the Georgia Security and Immigration Compliance Act OCGA 13-10-90 et.seq.,
- 2) In order to insure compliance with the Immigration Reform and Control Act of 1986 (IRCA), D.L. 99-603 and the Georgia Security and Immigration Compliance Act OCGA 13-10-90 et.seq., the **Contractor MUST INITIAL** one of the sections below:

Initial here- _____ Contractor warrants that no later than July 1, 2009, Contractor will register at <https://www.vis-dhs.com/EmployerRegistration> to verify information of all new employees in order to comply with the Immigration Reform and Control Act of 1986 (IRCA), D.L. 99-603 and the Georgia Security and Immigration Compliance Act; and shall execute any affidavits required by the rules and regulations issued by the Georgia Department of Labor as set forth at Rule 300-10-1-.01 et.seq.

OR

Initial here - _____ Contractor represents and warrants that it does not physically perform any service within the State of Georgia pursuant to O.C.G.A. 13-10-90 et al. and thus does not have to comply with the foregoing Georgia law

- 3) In the event that the contractor employs or contracts with any subcontractor in connection with a covered contract the contractor will secure from the subcontractor attestation of the subcontractor's compliance with O.C.G.A. § 13-10-90 *et seq.* and Georgia Department of Labor Rule 300-10-1-.02 by the subcontractor's execution of the subcontractor affidavit shown in Georgia Department of Labor Rule 300-10-1-.02 or a substantially similar affidavit.
- 4) Contractor agrees that, in the event the (insert your company's name) _____
_____ employs or contracts with any sub-contractor in connection with the covered contract under O.C.G.A. § 13-10-91 and DOL Rule 300-10-1-.02, that the (insert company's name) _____ will secure from each sub-contractor the employee-number applicable to the sub-contractor.
- 5) Contractor agrees to provide the Cobb County School District with all affidavits of compliance as required by O.C.G.A. § 13-10-90 *et seq.* and Georgia Department of Labor Rule 300-10-1-.02, 300-10-1-.03, 300-10-1-.07 and 300-10-1-.08.

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CONTRACTOR AFFIDAVIT AND AGREEMENT

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm, or corporation which is contracting with the Cobb County Board of Education has registered with and is participating in a federal work authorization program [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

The undersigned further agrees that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services pursuant to this contract with the Cobb County Board of Education, contractor will secure from such subcontractor(s) similar verification of compliance with O.C.G.A. 13-10-91 on the Subcontractor Affidavit provided in Rule 300-10-01- .08 or a substantially similar form. Contractor further agrees to maintain records of such compliance and to provide a copy of each such verification to the Cobb County Board of Education at the time the subcontractor(s) is retained to perform such service.

EEV/Basic Pilot Program User Identification Number

BY: Authorized Officer or Agent
(Contractor Name)

Date

Title of Authorized Officer or Agent of Contractor

Printed Name of Authorized Officer or Agent

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE
_____ DAY OF _____, 200_____

Notary Public
My Commission Expires:_____

*As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U. S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

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SUBCONTRACTOR AFFIDAVIT

By executing this affidavit, the undersigned subcontractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services under a contract with (name of contractor), which has a contract with the Cobb County Board of Education, has registered with and is participating in a federal work authorization program [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

EEV/Basic Pilot Program User Identification Number

BY: Authorized Officer or Agent
(Subcontractor Name)

Date

Title of Authorized Officer or Agent of Subcontractor

Printed Name of Authorized Officer or Agent

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE
____ DAY OF _____, 200____

Notary Public
My Commission Expires:_____

*As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U. S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

COBB COUNTY SCHOOL DISTRICT
MARIETTA, GEORGIA
PROCUREMENT SERVICES DEPARTMENT

COST PROPOSAL FORM — *Reference Attachment A (Stand Alone Unit tab & Classroom Complexes tab) - (Please provide original hard copy and submittal on CD or Disk)*

CCSD prefers to purchase. However, proposing Vendors may provide “lease to purchase” options for consideration, and include this information with Attachment A (Cost Proposal).

COBB COUNTY SCHOOL DISTRICT
MARIETTA, GEORGIA
PROCUREMENT SERVICES DEPARTMENT

VENDOR QUESTIONNAIRE

Questionnaire must be completed by ALL Vendors.

1. How long have you been in business? _____,
Include D&B information with proposal.

2. Give us background information on your company: *Number of years as a contractor in construction work of this type, # of years experience in school construction and school projects completed in the last three years as a general contractor/and or subcontractor.* _____

3. If you completed modular/relocatable classroom projects with other school systems within the last three years, provide the name of the system, size of the project, and volume of business _____

4. Have you ever failed to complete a project in the last three years: _____ If so, provide owner and details:

5. List the names, addresses/addresses and telephone numbers of two Architects or Engineers whose jobs you have worked on in the past three years: **1.** _____

2. _____

6. Is the vendor willing to extend all pricing, terms and conditions quoted to any Cobb County governmental entity under the Intergovernmental Cooperative Purchasing Program? This includes the Cobb County Government, the Cities of Acworth, Austell, Kennesaw, Marietta, Powder Springs and Smyrna and the Devereux Foundation school. (While the Devereux School is not a part of Cobb County School District, they do provide services to students and receive pass-through funds from the State when appropriate.)
YES _____ NO _____

Signature of Vendor

Name of Company

Address

City, State, and Zip Code

COBB COUNTY SCHOOL DISTRICT
MARIETTA, GEORGIA
PROCUREMENT SERVICES DEPARTMENT

VENDOR REFERENCE SHEET

References provided should be for recent completed projects of a similar scope. CCSD will, in its sole discretion, determine if references submitted are of similar scope within the Southeast. It is the vendor's responsibility to provide **COMPLETE** and **ACCURATE** reference information on the form below, **INCLUDING FAX NUMBERS AND EMAIL ADDRESSES. CCSD should not be used as a reference.**

1. _____
Company

Address, City, State, Zip Code

Telephone Number

Fax Number

Name of Contact Person

E-Mail Address

Project Scope

length of Project, # of Units: _____

Project Location: _____

Will reference permit a site visit? _____

2. _____
Company

Address, City, State, Zip Code

Telephone Number

Fax Number

Name of Contact Person

E-Mail Address

Project Scope

length of Project, # of Units: _____

Project Location: _____

Will reference permit a site visit? _____

COBB COUNTY SCHOOL DISTRICT
MARIETTA, GEORGIA
PROCUREMENT SERVICES DEPARTMENT

VENDOR REFERENCE SHEET CONTINUED

3. _____
Company

Address, City, State, Zip Code

Telephone Number

Fax Number

Name of Contact Person

E-Mail Address

Project Scope

length of Project, # of Units: _____

Project Location: _____

Will reference permit a site visit? _____

COBB COUNTY SCHOOL DISTRICT
MARIETTA, GEORGIA
PROCUREMENT SERVICES DEPARTMENT

TO ALL PROSPECTIVE VENDORS:

Because of the many requests to be placed on our vendors' lists, we are continuously updating them. While we want to include all bona fide vendors, we do not want to send notifications to those vendors who may no longer be interested in participating in our solicitation procedure.

If you do not choose to respond to the attached Request for Proposal, please fill in the form below indicating whether or not you want to be retained on our current vendors' list.

Vendors who do not respond in any way (by either submitting a proposal or by returning the form below) over a period of one year will be removed from the vendors list.

It is not necessary to return this form, the Terms and Conditions of this proposal or the Specifications covering items in the proposal with your quotation. Vendors who do not wish to propose often return the entire proposal package, sometimes at considerable postage expense. This is not at all necessary. Simply return the form at the bottom of the page.

Thank you for your cooperation.

"NO RESPONSE" REPLY FORM: RFP 35-09, Relocatable/Modular Classrooms

If you do not wish to respond to the attached Request for Proposal, please complete this form and mail/fax it to: Cobb County School District, Attention: Procurement Services Department, 6975 Cobb International Blvd., Kennesaw, Georgia 30152. Fax # 770-426-3371

I do not wish to submit a quotation on this Request for Proposal.

I wish to be retained on the vendors' list FOR THIS COMMODITY: Yes _____ No _____

Company

Representative

You are invited to list reasons for your decision not to propose: _____

COBB COUNTY SCHOOL DISTRICT
MARIETTA, GEORGIA
PROCUREMENT SERVICES DEPARTMENT
RFP Checklist

RFP # 35-09, Relocatable/Modular Classrooms

The following items must be completed and submitted with your Proposal in order for your response to be considered:

- Submitted required number of copies plus an original of the Non-Cost Proposal
- Submitted required number of copies plus an original of the Cost Proposal, include on CD or Disk
- Contract Agreement – signed by an authorized company representative
- Vendor Questionnaire
- Vendor Reference Sheet
- Anything specified in the Special Terms and Conditions, etc:

Reference Bond Requirements
Proof of General Contractor's License
Catalogs
Brochures
Samples
Warranty information
Proof of Insurance

Vendor: _____

Vendor Rep Signature: _____

We encourage you to save paper. It is not necessary to return this entire document with your proposal response. Please return only the relevant pages on which your company has included a response.

COBB COUNTY SCHOOL DISTRICT
MARIETTA, GEORGIA
PROCUREMENT SERVICES DEPARTMENT

Cobb County Schools: Phone/Fax/Address

CCSD Main Office | 514 Glover Street Marietta, Georgia 30060 | (770) 426-3300

Elementary Schools (including Primary and Intermediate Schools)

School Name	Phone	Address	City, Zip	Fax
Acworth (2-5)	770.975.6600	4220 Cantrell Road	Acworth, 30101	770.975.6602
Addison	770.578.2700	3055 Ebenezer Road	Marietta, 30066	770.578.2702
Argyle	678.842.6800	2420 Spring Road	Smyrna, 30080	678.842.6802
Austell Intermediate (2-5)	770.819.2387	5243 Meadows Road	Pwdr Spgs, 30127	770.819.2389
Austell Primary (K-1)	770.819.5804	5600 Mulberry Street	Austell, 30106	678.398.0041
Baker	770.975.6629	2361 Baker Road, NW	Acworth, 30101	770.975.6631
Bells Ferry	678.594.8950	2600 Bells Ferry Road	Marietta, 30066	678.594.8952
Belmont Hills	678.842.6810	605 Glendale Place	Smyrna, 30080	678.842.6812
Big Shanty	678.594.8023	1575 Ben King Road	Kennesaw, 30144	678.594.8026
Birney	678.842.6824	775 Smyrna-Pwdr Sprgs St.	Marietta, 30060	678.842.6826
Blackwell	678.494.7600	3470 Canton Road	Marietta, 30066	678.494.7602
Brown	678.842.6838	3265 Brown Road	Smyrna, 30080	678.842.6840
Brumby	770.916.7070	1306 Powers Ferry Road	Marietta, 30067	770.916.7072
Bryant Intermediate (3-5)	770.819.2402	6800 Factory Shoals Road	Mableton, 30126	770.819.2404
Bryant Primary (K-2)	770.819.2402	6800 Factory Shoals Road	Mableton, 30126	770.819.2404
Bullard	678.594.8720	3656 Old Stilesboro Road	Kennesaw, 30152	678.594.8727
Chalker	678.494.7621	325 North Booth Road	Kennesaw, 30144	678.494.7623
Cheatham Hill	678.594.8034	1350 John Ward Road SW	Marietta, 30064	678.594.8036
Clarkdale	770.819.2422	4455 Wesley Drive	Austell, 30106	770.819.2424
Clay	770.819.2430	730 Boggs Road	Mableton, 30126	770.819.2432
Compton	770.222.3700	3450 New Macland Road	Pwdr Sprgs, 30127	770.222.3702
Davis	678.494.7636	2433 Jamerson Road	Marietta, 30066	678.494.7638
Dowell	678.594.8059	2121 W. Sandtown Road	Marietta, 30064	678.594.8061
Due West	678.594.8071	3900 Due West Road	Marietta, 30064	678.594.8073
East Side	770.578.7200	3850 Roswell Road	Marietta, 30062	770.578.7202
Eastvalley	770.578.7214	2570 Lower Roswell Road	Marietta, 30067	770.578.7216
Fair Oaks	678.594.8080	407 Barber Road	Marietta, 30060	678.594.8082
Ford	678.594.8092	1345 Mars Hill Road	Acworth, 30101	678.594.8094
Frey	770.975.6655	2865 Mars Hill Road	Acworth 30101	770.975.6657
Garrison Mill	770.642.5600	4111 Wesley Chapel Rd.	Marietta, 30062	770.642.5602
Green Acres	678.842.6905	2000 Gober Avenue	Smyrna, 30080	678.842.6907
Harmony Leland	770.819.2483	5891 Dodgen Road	Mableton, 30126	770.819.2485
Hayes	678.594.8127	1501 Kennesaw-Due W. Rd.	Kennesaw, 30152	678.594.8129
Hollydale	678.594.8143	2901 Bayberry Drive	Marietta, 30008	678.594.8145
Keheley	678.494.7836	1985 Kemp Road	Marietta, 30066	678.494.7838
Kemp	678.594.8158	865 Corner Road	Pwdr Sprgs, 30127	678.594.8160
Kennesaw	678.594.8172	3155 Jiles Road	Kennesaw, 30144	678.594.8174
Kennesaw Charter	678.290.9628	1370 Lockhart Drive	Kennesaw, 30144	678.290.9628
Kincaid	770.578.7238	1410 Kincaid Road	Marietta, 30066	770.578.7240
King Springs	678.842.6944	1041 Reed Road	Smyrna, 30082	678.842.6946
LaBelle	678.842.6955	230 Cresson Drive	Marietta, 30060	678.842.6957
Lewis	770.975.6673	4179 Jim Owens Road	Kennesaw, 30152	770.975.6675

COBB COUNTY SCHOOL DISTRICT
MARIETTA, GEORGIA

PROCUREMENT SERVICES DEPARTMENT

School Name	Phone	Address	City, Zip	Fax
Mableton	770.819.2513	5220 Church Street	Mableton, 30126	770.819.2515
McCall (K-1)	770.975.6775	4496 Dixie Avenue	Acworth 30101	770.529-1580
Milford	678.842.6966	2390 Austell Road	Marietta, 30008	678.842.6968
Mount Bethel	770.578.7248	1210 Johnson Ferry Road	Marietta, 30068	770.578.7250
Mountain View	770.578.7265	3448 Sandy Plains Road	Marietta, 30066	770.578.7267
Murdock	770.509.5071	2320 Murdock Road	Marietta, 30062	770.509.5217
Nicholson	770.928.5573	1599 Shallowford Road	Marietta, 30066	770.928.5575
Nickajack	678.842.5814	4555 Mavell Road SE	Smyrna, 30082	678.842.5832
Norton Park	678.842.5833	3041 Gray Road	Smyrna, 30082	678.842.5835
Pickett's Mill	Opening 2008	6400 Old Stilesboro Road	Acworth, 30101	TBA
Pitner	678.594.8320	4575 Wade Green Road	Acworth, 30101	678.594.8319
Powder Springs	770.222.3746	4570 Grady Grier Road	Pwdr Sprgs, 30127	770.222.3748
Powers Ferry	770.578.7936	403 Powers Ferry Road	Marietta, 30067	770.578.7938
Riverside Intermediate (2-5)	770-819-2553	285 South Gordon Road	Mableton, 30126	770-819-2643
Riverside Primary (K-1)	770.819.5851	461 South Gordon Road	Mableton, 30126	678.398.0040
Rocky Mount	770.591.5050	2400 Rocky Mountain Road	Marietta, 30066	770.591.5041
Russell	770.437.5937	3920 South Hurt Road	Smyrna, 30082	770.437.5939
Sanders Intermediate (3-5)	770-819-2568	1550 Anderson Mill Road SW	Austell 30106	770-819-2570
Sanders Primary (K-2)	770.819.2568	1550 Anderson Mill Road SW	Austell, 30106	770.819.2570
Sedalia Park	770.509.5162	2230 Lower Roswell Road	Marietta, 30067	770.509.5342
Shallowford Falls	770.642.5610	3529 Lassiter Road	Marietta, 30062	770.642.5612
Sky View	770.819.2584	5805 Dunn Road	Mableton, 30126	770.819.2586
Sope Creek	770.916.7085	3320 Paper Mill Road	Marietta, 30067	770.916.7087
Still	678.594.8287	870 Casteel Road	Pwdr Sprgs, 30127	678.594.8289
Teasley	770.437.5945	3640 Spring Hill Road	Smyrna, 30080	770.437.5947
Timber Ridge	770.642.5621	5000 Timber Ridge Road	Marietta, 30068	770.642.5623
Tritt	770.642.5630	4435 Post Oak Tritt Road	Marietta, 30062	770.642.5632
Vарner	770.222.3775	4761 Gaydon Road	Pwdr Sprgs, 30127	770.222.3777
Vaughan	678.594.8298	5950 Nichols Road	Pwdr Sprgs, 30127	678.594.8300

COBB COUNTY SCHOOL DISTRICT
MARIETTA, GEORGIA
PROCUREMENT SERVICES DEPARTMENT

Middle Schools

School Name	Phone	Address	City, Zip	Fax
Awtrey	770.975.6615	3601 Nowlin Road	Kennesaw, 30144	770.975.6617
Barber	770.975.6764	4222 Cantrell Road	Acworth , 30101	770.529.0325
Campbell	678.842.6873	3295 S. Atlanta Road	Smyrna, 30080	678.842.6875
Cooper	770.819.2438	4605 Ewing Road	Austell, 30106	770.819.2440
Daniell	678.594.8048	2900 Scott Road	Marietta, 30066	678.594.8050
Dickerson	770.578.2710	855 Woodlawn Drive	Marietta, 30068	770.578.2712
Dodgen	770.578.2726	1725 Bill Murdock Road	Marietta, 30062	770.578.2728
Durham	770.975.6641	2891 Mars Hill Road NW	Acworth, 30101	770.975.6643
East Cobb	770.578.2740	380 Holt Road	Marietta, 30068	770.578.2742
Floyd	770.819.2453	4803 Floyd Road	Mableton, 30126	770.819.2455
Garrett	770.819.2466	5235 Austell-Pwdr Sprgs Rd.	Austell, 30106	770.819.2468
Griffin	678.842.6917	4010 King Springs Rd.	Smyrna, 30082	678.842.6919
Hightower Trail	770.578.7225	3905 Post Oak Tritt Road	Marietta, 30062	770.578.7227
Lindley (6th Grade Academy)	770.819.2496	50 Veterans Mem. Highway	Mableton, 30126	770.819.2498
Lindley (7th & 8th Grades)	770.819.2496	50 Veterans Mem. Highway	Mableton, 30126	770.819.2498
Lost Mountain	678.594.8224	700 Old Mountain Road	Kennesaw, 30152	678.594.8226
Lovinggood	678.331.3015	3825 Luther Ward Road	Powder Springs 30127	678.331.3016
Mabry	770.928.5546	2700 Jims Road	Marietta, 30066	770.928.5548
McCleskey	770.928.5560	4080 Maybreeze Road	Marietta, 30066	770.928.5562
McClure	678.331.8131	3660 Old Stilesboro Road	Kennesaw 30152	678.331.8132
Palmer	770.591.5020	690 North Booth Road	Kennesaw, 30144	770.591.5032
Pine Mountain	678.594.8252	2720 Pine Mountain Circle	Kennesaw, 30152	678.594.8254
Simpson	770.971.4711	3340 Trickum Road	Marietta, 30066	770.971.4507
Smitha	678.594.8267	2025 Powder Springs Road	Marietta, 30064	678.594.8269
Tapp	770.222.3758	3900 Macedonia Road	Powder Springs, 30127	770.222.3760

**COBB COUNTY SCHOOL DISTRICT
MARIETTA, GEORGIA
PROCUREMENT SERVICES DEPARTMENT**

High Schools

School Name	Phone	Address	City, Zip	Fax
Allatoona	770.975.6503	3300 Dallas-Acworth Hwy	Acworth, 30101	770.529.7744
Campbell eHigh School	678.842.6850 678.581.6791	5265 Ward Street 440 Glover Street	Smyrna, 30080 Marietta, GA 30060	678.842.6852 770.514.3892
Harrison	678.594.8104	4500 Due West Road	Kennesaw, 30152	678.594.8106
Hillgrove	678.331.3961	4165 Luther Ward Road	Powder Springs 30127	678.331.8128
Kell	678.494.7844	4770 Lee Waters Road	Marietta, 30066	678.494.7846
Kennesaw Mtn.	678.594.8190	1898 Kennesaw-Due W. Road	Kennesaw, 30152	678.594.8192
Lassiter	678.494.7863	2601 Shallowford Road	Marietta, 30066	678.494.7865
McEachern	770.222.3710	2400 New Macland Road	Pwdr Sprgs, 30127	770.222.3712
North Cobb	770.975.6685	3400 Highway 293, North	Kennesaw, 30144	770.975.6687
Osborne	770.437.5900	2451 Favor Road	Marietta, 30060	770.437.5902
Pebblebrook	770.819.2521	991 Old Alabama Road	Mableton, 30126	770.819.2523
Pope	770.578.7900	3001 Hembree Road	Marietta, 30062	770.578.7902
South Cobb	770.819.2611	1920 Clay Road	Austell, 30106	770.819.2613
Sprayberry	770.578.3200	2525 Sandy Plains Road	Marietta, 30066	770.578.3202
Walton	770.578.3225	1590 Bill Murdock Road	Marietta, 30062	770.578.3227
Wheeler	770.578.3266	375 Holt Road	Marietta, 30068	770.578.3268

Special Schools

School Name	Phone	Address	City, Zip	Fax
Adult Ed Center	678.594.8011	240 Barber Road	Marietta, 30060	678.594.8015
Central Alternative (Barnes)	770.819.2414	1550 Pebblebrook Circle	Mableton, 30126	770.819.2418
eHigh School	678.581.6791	440 Glover Street	Marietta, 30060	770.514.3892
Fitzhugh Lee Center (Haven)	678.842.6899	4400 West Atlanta Road	Smyrna, 30080	678.842.6900
Hawthorne Center (Haven)	678.842.6930	1595 Hawthorne Avenue	Smyrna, 30080	678.842.6943
Home Study Program	770.426.3349	6997 Keene Street	Kennesaw 30144	770.426.3349
Homeless Ed. Program (Rose Garden)	678.503.0173	1870 Teasley Road	Smyrna 30080	770.437.5935
Intl. Welcome Center (Barnes)	770.819.2383	1550 Pebblebrook Circle	Mableton, 30126	770.819.2373
Oakwood Open Campus	678.594.8240	1560 Joyner Avenue	Marietta, 30060	678.594.8241
Performance Learning Center	678.331.1098	1560 Joyner Ave.	Marietta, 30060	678.331.1058
Title I	770.437.5933	1870 Teasley Rd.	Smyrna, 30080	678.503.0180
Transitional Learning Center (Barnes)	770.819.2414	1550 Pebblebrook Circle	Mableton, 30126	770.819.2382