

RFP 35-09, RELOCATABLE MODULAR CLASSROOMS
SITE VISITS
WEDNESDAY, AUGUST 25, 2009

CCSD Attendees: Ginny Martin – Procurement Agent, Charles Sprayberry – Director of Project Services, Arlen Griffin – Project Manager, John Fussell – Assistance Director of Maintenance, Steve Hardin – Supervisor Maintenance Department, Barbara Bates – Procurement Technician

The following Agenda items were addressed to all perspective vendors:

- Greetings & Introductions

- Structure of RFP 35-09, under Special Terms & Conditions, Section 1.4, pg. 20
 - Sections 2 – 2.9, General Scope of Work/Services Including Performance Expectations

 - Sections 3-3.3.5, Features and Functionality expected in the proposed Relocatable/Modular Classrooms

 - Sections 4-14, Minimum Requirements for the Relocatable/Modular Classrooms

- Handouts
 - CDs-2005 CCSD Design Standards and Guide Specs

 - Soft Copies of the individual school site plans (8 schools)

 - Hard Copies of all 8 school sites included in the soft copy

- Questions to CCSD by 8/31/2009 – Answers to be posted by 9/4/2009

- Cost Proposal Form, pg 57 – Stand Alone Unit & Classroom Complexes Proposal Form

- Calendar of Event, pgs. 48-49

- Evaluations, pgs. 50-51

QUESTIONS	RESPONSE
Are the General Contractor License required for the State of Georgia?	Yes.
Can we price the utilities by linear feet?	Yes, we will send out a new cost proposal form that includes pricing the following items by linear feet: water, sewer, fire sprinkler, concrete sidewalks and covered walkways. <i>Note: We estimated 250 lineal ft. per site. However, we expect to pay actual footage cost.</i> Addendum #4 – Attachment A - Revised
What happens to existing portable classrooms on-site.	We have posted a document that gives information about each portable impacted by their solution Addendum 1
Can you modify drawings to show the location you want the new Relocatable classrooms built?	N/A
Are you going to require vendors to bury the electrical lines?	No
Do you know where the utilities are located at East Cobb Middle School?	CCSD utilities are located on site maps provided. Check with the appropriate planning department for municipal or county details.
In 2.1.2 you state Vendor’s response must include the following: <i>topographical survey with a proposed site plan, including vendor solution, architectural plans for the structure(s) that are verified & stamped by a licensed Architect/ Engineer and, which delineates utilities and all features that may affect modular installation.</i> This is a huge expense do you really want all prospective vendors to provide this?	No, only the awarded vendor will need to provide the survey. An addendum has been posted on the web-site with this information. Addendum 3
Does the awarded vendor have to permit their work, if so who pays for the permits?	Yes, the awarded vendor is responsible for obtaining all permits and paying any cost associated with the permits.
Are there any environmental issues on site?	We are not aware of any issues.
Before an existing portable classroom is demolished can you get a letter stating that the building is free from all toxins?	No.
Will you give a free and clear title to all buildings that need to be demolished?	The Board will give vendor rights to demolish specific classrooms identified by serial number.
How can you use plywood & have the expectation of a fire retardant facility?	See Addendum 3

QUESTIONS	RESPONSE
Is the awarded vendor responsible for landscaping?	Please reference – RFP 35-09, Site Survey - Any damaged landscape will need to be repaired but the awarded vendor is not responsible for new landscaping.
Will a construction fence be needed?	Yes, for all sites.
Do all classrooms need to be handicap accessible?	Yes.
Are there any problems with water flow pressure?	CCSD is not aware of any problems.
If the utilities are insufficient is the awarded vendor responsible for making it work?	Electrical should not be a problem. If the awarded vendor runs into an issue a change order we will take care of the problem through a change order. Change orders will be addressed during contract negotiations.
At Oakwood High School is the fence staying?	Yes, but can be taken down to delivery the modular classrooms but the awarded vendor is responsible for putting the fence back in place.
Do you anticipate having sewer problems when adding additional bathrooms.	No. In the event upgrades are required, a change order will be addressed.
Are skylights acceptable?	No.
Is <10% of windows to classroom floor space acceptable?	No.

The vendor sign-in sheet from the meeting will be posted on our website.