



BOARD ADMINISTRATIVE RULE

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Employee Fund Drives	GBHA	11/11/09
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RATIONALE/OBJECTIVE:

The Cobb County School District (District) acknowledges that opportunities may arise where employees may be requested to contribute to fund raising and/or to assist other individuals in need.

RULE:

A. AUTHORITY:

1. The Cobb County Board of Education (Board) authorizes the Superintendent or designee to act on the Board's behalf concerning:
 - a. Fund raising activities directed solely towards employees; and
 - b. Employee participation in community agency fund drives.
2. It is understood that employees may participate, without additional approval, in any fund raising activity or community agency fund drive approved for students in accordance with Administrative [Rule JJE](#) (Student Activities: Fund Raising Activities).

B. REQUIREMENTS:

All fund-raising and/or employee assistance drives directed towards District employees only without participation by students must comply with:

1. Administrative [Rule KH](#) (Solicitation and Advertising on School Property); and
2. Applicable provisions of Administrative [Rule JJE](#) (Student Activities: Fund Raising Activities) including but not limited to those sections addressing approval at the school level; receiving, depositing, distribution of funds; and contracts;
3. Financial Services guidelines regarding the distribution of funds collected for a specific employee or group of employees.

Adopted: 7/26/79

Reclassified an Administrative Rule: 9/1/04

Reviewed: 6/19/86

Revised: 9/23/82; 5/26/83; 8/8/84; 8/8/85; 6/27/91; 10/23/97; 11/11/09