

COBB COUNTY SCHOOL DISTRICT

BIWEEKLY PAYROLL SCHEDULE

2018-2019

Revised: 5/17/18

| PAY DATE | SERVICE REPORT PERIODS | | TIME ENTRY PERIODS | | |
|---------------|-----------------------------|---------------------------|--------------------|---|---------------------|
| | SERVICE REPORT PERIOD START | SERVICE REPORT PERIOD END | CTMS OPENS 8:00 AM | ActSoft and Timeforce Import Reflected in CTMS by 8:00 AM | CTMS CLOSES 4:30 PM |
| 7/13/2018 | 6/21/2018 | 7/4/2018 | 6/22/2018 | 7/5/2018 | 7/9/2018** |
| 7/27/2018 | 7/5/2018 | 7/18/2018 | 7/6/2018 | 7/19/2018 | 7/19/2018 |
| 8/10/2018 | 7/19/2018 | 8/1/2018 | 7/20/2018 | 8/2/2018 | 8/2/2018 |
| 8/24/2018 | 8/2/2018 | 8/15/2018 | 8/3/2018 | 8/16/2018 | 8/16/2018 |
| 9/7/2018 | 8/16/2018 | 8/29/2018 | 8/17/2018 | 8/30/2018 | 8/30/2018 |
| 9/21/2018 | 8/30/2018 | 9/12/2018 | 8/31/2018 | 9/13/2018 | 9/13/2018 |
| 10/5/2018 ** | 9/13/2018 | 9/26/2018 | 9/14/2017 | 9/21/2018* | 9/21/2018 |
| 10/19/2018 | 9/27/2018 | 10/10/2018 | 9/27/2018 | 10/11/2018 | 10/11/2018 |
| 11/2/2018 | 10/11/2018 | 10/24/2018 | 10/12/2018 | 10/25/2018 | 10/25/2018 |
| 11/16/2018 | 10/25/2018 | 11/7/2018 | 10/26/2018 | 11/8/2018 | 11/8/2018 |
| 11/30/2018 ** | 11/8/2018 | 11/21/2018 | 11/9/2017 | 11/16/2018* | 11/16/2018 |
| 12/14/2018 | 11/22/2018 | 12/5/2018 | 11/26/2018 | 12/6/2018 | 12/6/2018 |
| 12/28/2018 ** | 12/6/2018 | 12/19/2018 | 12/7/2018 | 12/19/2018* | 12/19/2018 |
| 1/11/2019 | 12/20/2018 | 1/2/2019 | 12/20/2018 | 1/3/2019 | 1/3/2019 |
| 1/25/2019 | 1/3/2019 | 1/16/2019 | 1/4/2019 | 1/17/2019 | 1/17/2019 |
| 2/8/2019 | 1/17/2019 | 1/30/2019 | 1/18/2019 | 1/31/2019 | 1/31/2019 |
| 2/22/2019 | 1/31/2019 | 2/13/2019 | 2/1/2019 | 2/14/2019 | 2/14/2019 |
| 3/8/2019 | 2/14/2019 | 2/27/2019 | 2/15/2019 | 2/28/2019 | 2/28/2019 |
| 3/22/2019 | 2/28/2019 | 3/13/2019 | 3/1/2019 | 3/14/2019 | 3/14/2019 |
| 4/05/2019 ** | 3/14/2019 | 3/27/2019 | 3/15/2019 | 3/27/2019 | 3/27/2019 |
| 4/19/2019 | 3/28/2019 | 4/10/2019 | 3/28/2019 | 4/11/2019 | 4/11/2019 |
| 5/3/2019 | 4/11/2019 | 4/24/2019 | 4/12/2019 | 4/25/2019 | 4/25/2019 |
| 5/17/2019 | 4/25/2019 | 5/8/2019 | 4/26/2019 | 5/9/2019 | 5/9/2019 |
| 5/31/2019 | 5/9/2019 | 5/22/2019 | 5/10/2019 | 5/23/2019 | 5/23/2019 |
| 6/14/2019 | 5/23/2019 | 6/5/2019 | 5/24/2019 | 6/6/2019 | 6/6/2019 |
| 6/28/2019 | 6/6/2019 | 6/19/2019 | 6/7/2019 | 6/20/2019 | 6/20/2019 |
| 7/12/2019 | 6/20/2019 | 7/3/2019 | 6/21/2019 | 7/5/2019 | 7/8/2019** |
| 7/26/2019 | 7/4/2019 | 7/17/2019 | 7/9/2019 | 7/18/2019 | 7/18/2019 |
| 8/9/2019 | 7/18/2019 | 7/31/2019 | 7/19/2019 | 8/1/2019 | 8/1/2019 |

****Please note: Service Report closes early due to holiday.**

Late close due to 7/4 holiday -Submit Payroll by 10 am

