

January 23, 2014

Dear Parents:

I am pleased to inform you that the Cobb County School District has added a new security feature to Dodgen Middle School that will take effect on Thursday, January 23, 2014. The new feature is a “buzz-in” door lock system at the main entrance of our school. This feature will keep the main doors locked at all times except 8:30 a.m. – 9:15 a.m. on school days. Outside of that time, all guests will need to “buzz-in.” The new door security system includes a box located outside of the main entrance equipped with a door bell and a camera. Staff members working in the front office will receive an alert when a guest arrives and rings the bell. The office staff will be able to see and hear the guest, and once the guest indicates the nature of the visit, the office staff member will “buzz” the guest into the school. Upon entering the front office, please be prepared to provide identification before checking your student out.

During the first several days of implementation, we expect that as we learn the system we will need to make some adjustments. We ask that you bear with us as this will be new for our entire community. I would also like to remind all parents of the times that are critical to efficient operation of the front office.

8:15 a.m. – Doors open. Students are invited to attend intramurals or visit study hall. Students with a pass to a study session will be permitted to attend those sessions.

8:45 a.m. – Students can go directly to lockers and homeroom.

4:15 p.m. – Announcements and dismissal

Thank you so much for your continued support. Together, we keep our students safe!

Sincerely,

Phil Wilkes
Principal