

December 2, 2015

Ford School Council Minutes

In Attendance:

Jami Frost
Ashely Miller
Sherrill Hayes
Shannon Herndon
Tracy Zoblisein

Guests:

Shirley Trammell
LeAnna Anantaraman

Old Business:

Minutes from November 4, 2015 meeting were approved.

New Business:

1. Shirley Trammell, FES Media Specialist, presented the learning common plans. The media center will be transformed to a learning commons which is a flexible learning area divided into 5 zones. Zones 1 through 4 are completely funded. Zone 1 is scheduled for completion by the end of February and Zones 2, 3 and 4 should be completed by the end of the year.
 - a. Zone 1 will have a mediascape which will replace 6 freestanding bookcases. The mediascape is a large curved cushion soft seating area with a 12 inch counter on the back where additional students can sit. There will be a multimedia table with a large monitor. Students can share information from up to four different laptops. This should be delivered by the end of February. Approximate costs are: mediascape \$9500.00, multimedia table \$1200.00, technology package \$1400.00.
 - b. Zone 2 features 6 node chairs (space chairs). These chairs will be housed in zone 2 but can be moved to other zones for group learning. Approximate cost \$2100.00.
 - c. Zone 3 will be the maker space where students can work on projects and small group collaboration. Four tables costing approximately \$780 are planned.
 - d. Zone 4 is the flexible instructional area that will feature six expanse tables (like the ones in the maker space), plus 4 curved tables, 58 chairs for the tables, and an additional 22 chairs for the computer area. Approximate cost for zone 4 is \$7100.00
 - e. Zone 5 is a future zone that will feature additional soft seating and a dream plan consisting of a cart with 30 laptops. Approximate cost for zone 5 is \$27000.00.
2. LeAnna Anantaraman, Technology Training Integration Specialist for CCSD, joined the meeting to discuss Office 365.

- a. Cobb County School System sends an email to the parents of all unenrolled students on the 4th or 5th of every month. An email will be sent out for each child who is not registered.
 - b. Parents must click on the link and select one of three options: option 1 full access, option 2 a little access, and option 3 no access. Parents can always change their option at a later date.
 - c. The purpose of Office 360 is to provide cloud storage for students as well as provide PowerPoint, Word, One Note and other programs. This program can operate on multiple devices as well. Five downloads are available per child. It is important to note that these download must last through the childs total education within CCSD.
 - d. When a student is enrolled in Office 365, they will be given a log in that looks like an email address (firstname.lastname@students@cobbk12.or); however it is not an email address, just the username. The student's password will be the same as their school password, which in the case of FES is their First in Math password.
 - e. Shirley Trammell can look up usernames if a family has forgotten theirs.
 - f. If a family isn't receiving the emails then they do not have an updated email address on file in Ford's front office.
 - g. Families who previously denied access and want to change their child access will need to contact Jane Swanson to request a new/change email.
 - h. To Access: Go to Cobb County School website, go to parent link and type in username and password.
 - i. School council parent members agreed that most families do not understand the purpose of Office 365. They suggested that information be sent home via teachers to explain the program.
3. Old Business:
- a. Minutes from the November, 2015 meeting approved.