



# MODEL MINUTES FOR SCHOOL COUNCIL MEETING

## MINUTES OF THE Garrison Mill Elementary

(School Name)

### SCHOOL COUNCIL MEETING

11/7/16

(Date of Meeting)

The Garrison Mill Elementary School Council met in regular session on Monday,

11/7/16

(School Name)

(Day)

(Date)

at 1:00. The meeting was held at Garrison Mill Elementary.

(Time)

(Location)

School Council Members present:

Kyle Giesler, Brad Venutti, Jenny Hohn

Sharon Golden

Vinnie Aromin

Cyndi Walsh

School Council Members absent:

Carol Foula

                     members were present, representing a quorum.

(Number)

#### 1. Call to Order

Chairperson Kyle Giesler called the meeting to order at 1:00                     .

(Name)

(Time)

#### 2. Pledge of Allegiance

Kyle Giesler led the pledge of allegiance to the United States flag.

(Name)

#### 3. Approval of Agenda

Chairperson Kyle Giesler distributed the agenda posted pursuant to the Open Meetings Act.

Moved, seconded, and carried that the school council approve the agenda as presented.

MOTION: Vinnie Aromin; SECOND: Brad Venutti

(Name)

(Name)

VOTE: () YES; () NO

#### 4. Approval of Minutes

Chairperson \_\_\_\_\_ distributed the minutes of the \_\_\_\_\_ meeting of the school council.

Moved, seconded, and carried that the school council approve the minutes of the \_\_\_\_\_ meeting. (Date)

MOTION: \_\_\_\_\_; SECOND: \_\_\_\_\_ (Date)  
(Name) (Name)

VOTE: (\_\_\_\_) YES; (\_\_\_\_) NO

## 5. Report of Principal:

Principal Kyle Giesler reported to the school council on \_\_\_\_\_ (Topic).

\* CCSD Training video by Donna Lowrty

\*Code of Ethics given out

\*staff roster distributed and discussed

\*cafeteria and ASP are self-supporting

\*School Strategic Plan on school website- discussed the goals, use of CTLS and training, Response to Intervention (RTI) and Early Intervention Program (EIP), locally- math fact fluency, implementing scoring writing rubrics devised by GM staff; differentiating resources for learning; a survey will go out in the spring to develop stakeholder involvement to promote student success; math night at a grocery school being developed for the spring; STEAM (Science, Technology, Engineering, Art, and Music) night; hiring process- looking for ways to get teachers involved in questions; TKES (teacher evaluation)

Who determines evaluation (priority status) District Strategic Plan? Report data, sometimes answered in narrative form

Topic: Strategic Plan approval

MOTION: Sharon Golden; SECOND: Brad Venutti  
(Name) (Name)

VOTE: (X) YES; (\_\_\_\_) NO

Topic: Election of Officers

MOTION: Brad Venutti (chairperson), Vinnie Aromin (vice chair), Jenny Hohn (secretary)  
Sharon Golden; SECOND: Cyndi Walsh  
(Name) (Name)

VOTE: (X) YES; (\_\_\_\_) NO

\*Veterans letters- Kyle moved to table the discussion until next meeting and consider other service projects.

\*Future meeting dates: Monday, 12/12; 1/23; 3/13

## 9. Adjournment

With no further business to come before the school council, the meeting was adjourned at 1:50pm.  
(Time)

MOTION: Vinnie Aromin; SECOND: Sharon Golden  
(Name) (Name)

VOTE: () YES; () NO

[The next meeting of the GM School Council will be held on

(School Name)

12/12 at Garrison Mill Rm. 508 at 1:00.]  
(Date) (Time) (Location)