



# MODEL MINUTES FOR SCHOOL COUNCIL MEETING

## MINUTES OF THE Garrison Mill Elementary (School Name) SCHOOL COUNCIL MEETING

11/12/2018

(Date of Meeting)

The Garrison Mill Elementary School Council met in regular session on Monday, November 12, 2018  
(School Name) (Day) (Date)  
at 1:00pm. The meeting was held at Garrison Mill Elementary.  
(Time) (Location)

School Council Members present:

Janie Hutcherson                      Kyle Giesler                      Jerri Palumbo  
Heather McKelvey                      Rebecca O'Donnell                      Ashley Gnefkow  
\_\_\_\_\_

School Council Members absent:

Carol Froula

6 members were present, representing a quorum.  
(Number)

### 1. Call to Order

Chairperson Heather McKelvey called the meeting to order at 1:00 PM.  
(Name) (Time)

### 2. Pledge of Allegiance

Kyle Giesler led the pledge of allegiance to the United States flag.  
(Name)

### 3. Approval of Agenda

Chairperson Kyle Giesler distributed the agenda posted pursuant to the Open Meetings Act. Moved, seconded, and carried that the school council approve the agenda as presented.

MOTION: Ms. O'Donnell; SECOND: Ms. Gnefkow  
(Name) (Name)

VOTE: (5\_\_\_\_) YES; (0\_\_\_\_) NO

### 4. Approval of Minutes

Chairperson Kyle Giesler distributed the minutes of the 1st meeting of the school council.

(Date)

Moved, seconded, and carried that the school council approve the minutes of the \_\_\_\_\_ meeting.

(Date)

MOTION: Ms. Hutcherson; SECOND: Ms. O'Donnell  
(Name) (Name)

VOTE: ( 5 ) YES; ( 0 ) NO

5. Presentation to School Council:

Chairperson Heather McKelvey called upon the following to give a report:

Kyle Giesler                      Principal                      School Strategic Plan  
(Name)                                      (Title)                                      (Topic)

6. Report of Principal:

Principal Kyle Giesler reported to the school council on School Strategic Plan, School Capital Improvement Plan, and Communication on STEM Certification.  
(Topic)

The Board Goals include:

1. Vary learning experiences to increase success in college and career pathways.
2. Differentiate resources for students based on needs.
3. Develop stakeholder involvement to promote success.
4. Recruit, hire, support and retain employees for the highest level of excellence.

Mr. Giesler discussed potential use of SPLOST dollars but nothing has been decided at this point. There is a need for some additional technology in the building.

Mr. Giesler discussed the steps in becoming STEM certified and the school's progress toward that. Ms. McKelvey asked if we could alert the community on the progress.

7. Old Business:

Topic: \_\_\_\_\_

MOTION: \_\_\_\_\_; SECOND: \_\_\_\_\_  
(Name) (Name)

VOTE: ( \_\_\_\_\_ ) YES; ( \_\_\_\_\_ ) NO

Topic: \_\_\_\_\_

MOTION: \_\_\_\_\_; SECOND: \_\_\_\_\_  
(Name) (Name)

VOTE: ( \_\_\_\_\_ ) YES; ( \_\_\_\_\_ ) NO

8. New Business:

Topic: \_\_\_\_\_

MOTION: \_\_\_\_\_; SECOND: \_\_\_\_\_  
(Name) (Name)

VOTE: ( \_\_\_\_\_ ) YES; ( \_\_\_\_\_ ) NO

Topic: \_\_\_\_\_

MOTION: \_\_\_\_\_; SECOND: \_\_\_\_\_  
(Name) (Name)

VOTE: (\_\_\_\_) YES; (\_\_\_\_) NO

Topic: \_\_\_\_\_

MOTION: \_\_\_\_\_; SECOND: \_\_\_\_\_  
(Name) (Name)

VOTE: (\_\_\_\_) YES; (\_\_\_\_) NO

### 9. Adjournment

With no further business to come before the school council, the meeting was adjourned at 2:00 PM.  
(Time)

MOTION: \_\_\_\_\_; SECOND: \_\_\_\_\_  
(Name) (Name)

VOTE: (\_\_\_\_) YES; (\_\_\_\_) NO

[The next meeting of the Garrison Mill School Council will be held on  
(School Name)  
2/11/2018 at 1PM at Garrison Mill Elementary.]  
(Date) (Time) (Location)