



# MODEL MINUTES FOR SCHOOL COUNCIL MEETING

## MINUTES OF THE Garrison Mill Elementary (School Name) SCHOOL COUNCIL MEETING

9/18/17

(Date of Meeting)

The Garrison Mill Elementary School Council met in regular session on Monday, 9/18/17  
(School Name) (Day) (Date)  
at 1:03. The meeting was held at Garrison Mill Elementary.  
(Time) (Location)

School Council Members present:

- Cyndi Walsh (parent)
- Carol Froula (parent)
- Heather McKelvey (parent)
- Brad Venuti (parent)
- Jerri Palumbo (teacher)
- Jenny Hohn (teacher)
- Kyle Giesler (Principal)

School Council Members absent: none

7 members were present, representing a quorum.  
(Number)

### 1. Call to Order

Chairperson Kyle Giesler called the meeting to order at 1:03.  
(Name) (Time)

### 2. Pledge of Allegiance

Kyle\_\_ led the pledge of allegiance to the United States flag.  
(Name)

### 3. Approval of Agenda

Chairperson Kyle Giesler distributed the agenda posted pursuant to the Open Meetings Act. Moved, seconded, and carried that the school council approve the agenda as presented.

MOTION: Carol Froula; SECOND: Cyndi Walsh  
(Name) (Name)

VOTE: () YES; () NO

### 4. Approval of Minutes

Chairperson Kyle Giesler distributed the minutes of the spring '17 meeting of the school council. He will send them.

5. Presentation to School Council:

Chairperson Kyle Giesler- for today only called upon the following to give a report:

A. Donna Lowry school council training video  
(Name) (Title) (Topic)

B. Code of Ethics for School Council Members- distributed and signed by council members

C. Staff allotment update and new staff members: Tracie Bucy, Tahereh Seyedbagheri, Deana Cole, Christine Seddon, Claire Stewart, Christina Gratton, MaryJo Martucci, Nicole Vilmure, Jane Adams, Daurian Hogan, Sylvia Jud, Ashley Morris, and Ashley Diiligard.

D. A question was raised about how orientation for new faculty was raised: each new person is coming in to an experienced team

A question was raised about kindergarten numbers: about 18; fourth grade added a teacher the second week of school

What is the gender ratio? Most grade levels tend lean with more females

6. New Business: Council voted on chairperson: Brad Venutti (7-0) vice president: Heather McKelvey (7-0) secretary: Jenny Hohn (7-0)

Strategic plan is still being approved by CCSD

Future meeting: 11/6, 1/22, 3/12

Topics for next meeting: school goals, budget

9. Adjournment

With no further business to come before the school council, the meeting was adjourned at \_\_\_\_\_.  
(Time)

MOTION: Brad Venucci; SECOND: Carol Froula  
(Name) (Name)

VOTE: ( X ) YES; (      ) NO

[The next meeting of the Garrison Mill School Council will be held on  
(School Name)  
Monday at 1:00 at 11/6.]  
(Date) (Time) (Location)