

LOST MOUNTAIN MIDDLE SCHOOL
700 OLD MOUNTAIN ROAD KENNESAW, GA 30152
PHONE #: 678-594-8224 FAX#: 678-594-8226

STUDENT ENROLLMENT CHECKLIST

PLEASE NOTE: *Students under the age of 18 years of age **MUST** be accompanied by a parent or legal guardian when enrolling in school.*

ALL STUDENTS MUST HAVE THE FOLLOWING TO ENROLL AT ANY COBB COUNTY SCHOOL AT THE TIME OF ENROLLMENT. A STUDENT WILL NOT BE ENROLLED WITHOUT ALL NECESSARY DOCUMENTATION ACCORDING TO COBB COUNTY DISTRICT ADMINISTRATIVE RULE

_____ **Certificate of Immunization:**

BOTH FORMS ARE REQUIRED AND MUST BE COMPLETE!

Form 3231 Georgia Immunization

Form 3300 Georgia Hearing, Vision & Dental

(Form 3300 must be dated within 12 months if new to Georgia)

Forms may be obtained at the Health Department or Doctors office. (Religious waivers for Form 3231 ONLY – Form JLC-4 are available at the local school)

_____ **Proof of Residency:** (THE FOLLOWING **TWO** ITEMS MUST BE SUBMITTED AT TIME OF REGISTRATION)

1. **CURRENT** mortgage statement, warranty deed, lease or rental agreement (or Form JF-2 Statement of Legal Residency)
2. **CURRENT** month's electric statement/gas statement/or water bill

_____ **Proof of Birth Date:** The school will accept evidence in the following forms: birth certificate, military ID, driver's license, passport, adoption record, and religious record authorized by a religious official, affidavit of age.

_____ **Social Security Number (SSN) OR Statement of Objection (Form JF-4):** Student must provide proof of social security number by submitting a Social Security Card OR submit a signed Form JF-4 if there is an objection to use of the Social Security Number or because the student does not have a Social Security Number. **PLEASE NOTE: Proof of your child's social security number is required to apply for HOPE scholarship or HOPE grant funds.**

_____ **Proof of Legal Guardianship:** If the enrolling adult is not the student's parent/legal guardian, Form JF-11 (non-parental affidavit) will be required. The school reserves the right to request proof of custody.

_____ **A withdrawal form** from the previous school with transfer grades, copy of last report card, and most recent standardized test scores.