

# Murdock Elementary Transportation Change Form



Student Name	Homeroom Teacher

**IMPORTANT:** ALL transportation changes must be made in writing. **NO Transportation changes** can be made via fax, email, text or phone call. The **ONLY** time an exception is made is in the case of an extreme emergency. If this arises, call the front office at 770-509-5071.

**DAILY CHANGE:** Today's date \_\_\_\_\_

My child will:

- Attend ASP (S/He must be registered and prepaid.)
- Ride the regular bus home.
- Ride home on another bus **\*\*Cobb County Student Bus Pass must be completed, signed by the parent, and attached.\*\***
- Walk
- Carpool with \_\_\_\_\_ (Family Surname)
- Attend \_\_\_\_\_ After School Enrichment Club
- Be checked out early \_\_\_\_\_ AM / PM and will \_\_\_ OR will not \_\_\_ return to school.

OR

**WEEKLY CHANGE:** Week of \_\_\_\_\_

If your child does **not** have a regular mode of transportation, indicate your child's dismissal below. Please submit this at the beginning of each week detailing your child's daily mode of transportation home. **In the absence of a note, please understand for your child's safety, s/he will be sent to the After School Program (ASP) and you be charged the daily fee of \$7.00.**

Monday	Tuesday	Wednesday	Thursday	Friday
Bus (slot # ____)	Bus (slot # ____)	Bus (slot # ____)	Bus (slot # ____)	Bus (slot # ____)
ASP	ASP	ASP	ASP	ASP
Car	Car	Car	Car	Car
Walk	Walk	Walk	Walk	Walk
Club _____	Club _____	Club _____	Club _____	Club _____
Please circle one Then ASP or Car	Please circle one Then ASP or Car	Please circle one Then ASP or Car	Please circle one Then ASP or Car	Please circle one Then ASP or Car

Parent signature: \_\_\_\_\_

Contact number: \_\_\_\_\_