

## Osborne High School Parking Procedures

Bring the following to process your application:

1. Completed CCSD Parking Application, signed by student AND parent.
2. Signed CCSD Rules & Regulations. This form is to be signed by both student AND parent.
3. Completed CCSD Truancy and Tardy form regarding Parking Privileges (Form JLIE-1)
4. Application signed by Attendance Office Clerk.
5. Current Georgia Driver's License
6. Printed copy of student's proof of auto insurance (NOTE: date on card must show insurance will be valid on the first day student parks on campus.) This document must reflect the company's name, telephone #, policy #, dates of coverage and the vehicle the student will be driving.
7. Payment – cash or check made out to Osborne High School

**Pricing: \$50 for first car, \$5 for additional car.**

Please ensure that all information is entered. For example: VIN#, License#, etc.

# COBB COUNTY BOARD OF EDUCATION PARKING PERMIT APPLICATION AND VEHICLE REGISTRATION

INSTRUCTIONS FOR FILING.

This application is for registering a vehicle by student, faculty, and/or staff for the purpose of securing a parking decal. Rules and regulations pertaining to on-campus parking and operation of vehicle are contained herein. Completion of this application shall be construed as acceptance of parking and operations rules and regulations. Students who elect to drive a vehicle shall complete this application form. It shall be signed by Parent/Guardian, and all copies shall be returned to the school.

THIS APPLICATION IS FOR: (CHECK APPROPRIATE BOX)

STUDENT: FIRST CAR       ADDITIONAL CAR       FACULTY/STAFF       SUMMER SCHOOL

Applicant's Name	DOB	Grade	Date
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Address, City, and Zip Code

Applicant's (GA) Driver's License Number	Insurance Company & Policy Number
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Year	Make of Vehicle	Model (Name & No.)	Body Style	Color - Vehicle
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Vehicle I.D. Number

(GA) Vehicle Tag Number

After reading and understanding the rules and regulations as stated on the reverse side, the undersigned acknowledges that permission to drive and/or park an automobile on any Cobb County School campus is a privilege and not a right. In consideration for such privilege, the undersigned expressly consents to any searches of the above-described vehicle or any other vehicles driven by the applicant. Administrators of the Cobb County Public School System may search the above-described vehicle for any reason and at any time while said vehicle(s) is on school property.

School/Site

Signature of Driver/Applicant

Signature of Parent/Guardian

Signature of Vehicle Owner

TO BE COMPLETED BY SCHOOL: (CHECK APPROPRIATE SESSION)

FIRST SEMESTER       SECOND SEMESTER       SUMMER SCHOOL

PRIORITY \_\_\_\_\_ PARKING PERMIT NUMBER \_\_\_\_\_

PARKING SPACE NUMBER \_\_\_\_\_ DATE PERMIT ISSUED \_\_\_\_\_

RECEIPT NUMBER \_\_\_\_\_ APPROVED \_\_\_\_\_

INSURANCE VERIFIED BY \_\_\_\_\_

VALID GEORGIA DRIVER'S LICENSE VERIFIED BY \_\_\_\_\_



## RULES AND REGULATIONS

- I. Each person who chooses to park a vehicle at a Cobb County High School or a designated site during normal school day hours must obtain a parking permit, consisting of one or a combination of the following: decal sticker, visitor's pass, one day permit, alternate vehicle pass. A parking space will be assigned or an area will be designated for legal parking.

Parking decals shall be affixed to the vehicle windshield by utilizing the adhesive on the decal. Decals shall be affixed in such a manner that the decal will be destroyed upon removal.

The decal shall be affixed to the inside lower right hand corner of the front windshield. The decal must be completely visible from outside the vehicle. All other parking permits shall be placed on the dash with the printed side up, in clear view from the outside. Failure/refusal to comply with this regulation shall result in the voiding of the permit and/or issuance of a parking citation. Parking decals and permits are not transferable from one vehicle to another or from one individual to another.

- II. Student parking permits for available parking spaces will be issued upon application and payment of a parking fee. No refund will be made. Motorcycles shall have a student decal although assigned to a common parking area.

III. Priority in assignment of parking spaces will be established by the local school administration.

IV. The Cobb County Public School parking permit application and registration form (DPS form PAVR-1/06) shall be used to register vehicles and by copy, advise the applicant and Parent/Guardian of the Rules and Regulations.

V. Parking and traffic violators on campus shall be subject to, but not limited to, one or more of the following disciplines:

1. For minor violations, fine imposed must be paid the next day of school or imposed fine is increased \$1.00 per day; and/or
2. Suspension of parking on campus; (No refund will be made);
3. Removal of parking decal; (No refund will be made);
4. Impounding of vehicle per County Ordinance or Georgia State Law;
5. For serious violations, State Court Traffic Ticket may be issued.
6. Failure to respond to a citation issued by a Campus Police Officer shall be grounds for cancelling the parking decal or permit, and the vehicle may be impounded at the discretion of the principal or his/her designee.
7. No decal or permit may be bought for or transferred to another student for any reason. Decals are to be issued to students who qualify for parking privileges as determined by the principal.

VI. Parking and traffic violations on campus subject to above discipline shall be, but not limited to the following:

1. Parking an unregistered vehicle on campus.
2. Parking in reserved places.
3. Parking at yellow curb or in "No Parking" or "Fire Lane" areas.
4. Parking in service roads, driveways and walkways.
5. Parking in unpaved areas.
6. Parking in entrance or exits of parking lots.
7. Parking at an angle or in a manner so as to utilize two parking spaces.
8. Failing to stop for "Stop" signs.
9. Failing to vacate vehicle on arrival at school.
10. Failing to leave school campus upon exiting vehicle.
11. Giving false information and/or falsely registering a vehicle.
12. Operating a vehicle without valid driver's license (learner's permit not acceptable).
13. Reproducing, altering, defacing, or improperly displaying a parking decal.
14. Unauthorized parking in handicap parking spaces.
15. Driving too fast for conditions.
16. Reckless conduct with vehicle.
17. Parking in another student's parking space.
18. Speed shall not exceed 15 mph on campus.
19. All applicable State Law, Traffic Laws and Local Ordinances.
20. Valid Georgia License Plate, meeting State Requirements.

VII. The driver/owner of any vehicle will be responsible for the use of his/her vehicle while on campus, and subsequently for a violation of the above rules and regulations by persons other than himself/herself if the offense is committed with or in his/her vehicle. VIII. Cobb County Board of Education shall not be responsible for the losses or damages to the property of users of its facilities, including loss due to bodily injury. Proof of insurance and a current Georgia Driver's License as required by state law shall be required prior to the assignment of a parking space.

IX. The local school principal is authorized to take action designed to prevent a student's cutting of class or nonattendance contrary to law and Board of Education policy (truancy). To emphasize the importance of being on time to school, of reuniting at school, and attendance at school, the high school principal or his/her designee will suspend a student's parking privilege for the remainder of any semester at the time of the sixth unexcused tardy or for the unauthorized departure from school. The suspension of parking privileges will extend for at least forty-five (45) school days. If the semester has less than forty-five (45) school days remaining when the suspension occurs, the balance of the suspension will be served at the beginning of the next semester. There will be no refund for the cost of the parking permit. At the conclusion of the suspension of parking privileges, the student may reapply and purchase a parking decal if parking spaces are available.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

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