

X-Block Media Center Guidelines

- The media center will open regularly at 7:30 on Thursdays.
- X-block begins at 8:00 and runs until 9:30
- During x-block hours, the media center is a study area. For socializing, the cafeteria is available.
- Students will NOT be allowed to wander between the two areas. Once you are in the designated area for x-block, you will remain there until 9:30.
- Computers will be available on a first come, first serve basis.
- Laptops will be available from 8:00 to 9:15, only after all desktops are utilized. You must sign out a laptop with a media staff member.
- Students using computers during X-block will abide by the Cobb county School District's Acceptable Use Policy (KJNDB). In other words, *school-related items only*.
- No more than **four (4)** students may gather in a study group. Discussions must remain quiet as individuals are attempting to work as well.
- "Social students" will be warned once to keep voices down. The second time, they will be escorted to the cafeteria for the remainder of X-block. If the situation repeats itself the following X-block day, the group will be "exiled" from the media center for that day and the following Thursday. A third encounter will result in an administrative referral.

Academic Opportunity (A/O) Guidelines

- 30 passes total will be available for each A/O period.
- Passes will be handed out only **BEFORE** first period the day of A/O (Monday, Wednesday, Friday).
- When a student requests a pass, he/she must sign out the pass with an explanation of the assignment he/she will be working on.
- Students will check in at the front desk and return their passes at the beginning of A/O.
- No more than **four (4)** students will be allowed to work together on any single project during A/O.

