

# **College, Career and Testing Resource Books Available in the Allatoona High School Counseling Office**

## **Testing Preparation**

### ***The Official SAT Study Guide***

Includes eight practice tests, helps students prepare for the SAT essay, provides a review of the PSAT/NMSQT

### ***The Real ACT Prep Guide, 2<sup>nd</sup> Edition***

Includes three real ACT tests, test-taking tips, strategies, and facts about the optional ACT writing test

## **School, College and University Listings**

### ***440 Colleges for Top Students – 2008***

The latest facts and figures on the top colleges for top students, admissions advice for competitive colleges, how to make the financial aid process work for you

### ***The Best 366 Colleges – 2008 – The Princeton Review***

62 ranking lists including academics, financial aid, dorms, social life and more

### ***Four Year Colleges – 2008***

Colleges at a glance, college close-ups, colleges listed by major

### ***Patterson's Schools Classified – 2008***

Listing of more than 7,000 post-secondary schools from career schools to universities and colleges to graduate schools

## **Careers, Jobs & Occupations**

### ***40 Best Fields for Your Career***

Descriptions of fields and industries; 90 “Best” lists including best-paying fields, fastest-growing fields, and best jobs in each field

### ***50 Best Jobs for Your Personality***

300 job descriptions for six personality types; 140+ “Best” jobs lists including jobs with the best pay, fastest growth and most openings

### ***100 Fastest Growing Careers, 9<sup>th</sup> Edition***

Explore 100 in-demand careers and assess which ones match your skills. Job search advice, resume examples, salary ranges, education, training and skills required

***225 Best Jobs for Baby Boomers***

Uncover the best jobs for a new or better career; self-employment, part-time work, and more; “Best Jobs” lists organized by three age groups, earnings, etc...; detailed job descriptions

***250 Best Jobs Through Apprenticeships***

In-depth information on today’s apprenticeships; 35 “Best Jobs” lists organized by earnings, apprenticeship length, etc...; complete job descriptions

***250 Best Paying Jobs***

Detailed job descriptions; 50+ “Best-Paying” jobs lists including top metropolitan areas and industries

***America’s Top Military Careers, 4<sup>th</sup> Edition***

Information on all major careers in the Armed Forces – enlisted and officer; summaries of each service branch; information on physical demands, training, advancement, and related civilian jobs; sample career paths

***Enhanced Occupational Outlook Handbook, 6<sup>th</sup> Edition***

More than 6,500 job descriptions with the latest details on earnings, job growth, number of openings, education and skills required, etc...

***Great Jobs for Accounting Majors***

***Great Jobs for Anthropology Majors***

***Great Jobs for Biology Majors***

***Great Jobs for Business Majors***

***Great Jobs for Chemistry Majors***

***Great Jobs for Communications Majors***

***Great Jobs for Computer Science Majors***

***Great Jobs for Criminal Justice Majors***

***Great Jobs for Engineering Majors***

***Great Jobs for English Majors***

***Great Jobs for Environmental Studies Majors***

***Great Jobs for Film Majors***

***Great Jobs for Foreign Language Majors***

***Great Jobs for Geology Majors***

***Great Jobs for History Majors***

***Great Jobs for Liberal Arts Majors***

***Great Jobs for Math Majors***

***Great Jobs for Music Majors***

***Great Jobs for Physical Education Majors***

***Great Jobs for Political Science Majors***

***Great Jobs for Psychology Majors***

***Great Jobs for Sociology Majors***

***Great Jobs for Theater Majors***

***Guide to America's Federal Jobs: A Complete Directory of U.S. Government Career Opportunities, 3<sup>rd</sup> Edition***

Find and apply for federal openings; summaries, web addresses, and more for all agencies and departments; tips on creating resumes, applying online, and interviewing; how to use the federal jobs website most productively; programs for students, veterans and the disabled

***New Guide for Occupational Exploration: Linking Interests, Learning and Careers, 4<sup>th</sup> Ed.***

900+ job descriptions emphasizing skills needed, related courses, education required, earnings, and growth

***Occupational Outlook Handbook, 2008-2009***

Descriptions for 270 jobs covering about 90% of all workers

Information on labor market trends and the following details on each job:

- Earnings
- Training and education needed
- Projected growth
- Skills required
- Advancement opportunities
- Work environment
- Related jobs
- Sources of additional information

***Top 100 Careers Without a Four Year Degree, 8<sup>th</sup> Edition***

Assess which careers match your skills, job search advice, resume examples, salary ranges, education, training and skills required

***Top 100 Computer and Technical Careers, 3<sup>rd</sup> Edition***

Explore 100 careers focused on computers or other technologies and assess which ones match your skills; job search advice, resume examples, salary ranges, education, training and skills required

***Top 100 Health-Care Careers, 2<sup>nd</sup> Edition***

Complete guidebook to training and jobs in allied health, nursing, medicine and more; detailed descriptions of 100 careers; education and training required; details on admission tests and financial aid; thousands of training programs and contact information; salary ranges; sample resumes and cover letters; certification and licensure procedures

***Top 100 Jobs for College Graduates***

Descriptions of jobs that make the most of your college degree; self-assessment to match personal skills to jobs; job search advice, resume examples, salary ranges, education, training and skills required

***Top 300 Careers, 11<sup>th</sup> Edition***

Your complete guidebook to major jobs in every field; detailed descriptions of 300 jobs held by 90% of the workforce; self assessment to match your skills to jobs; job search advice; salary ranges; education, training and skills required

## **Scholarships, Financial Aid & College Admissions**

### ***Guide to Paying for Your College Education***

A guide for planning and maximizing your education

### ***Sports Scholarships and College Athletic Programs: Find the Money You Need to Play the Sport You Love After High School, 5<sup>th</sup> Edition***

More than 1,300 accredited 4-year colleges offering awards for student athletes; complete contact information for coaches and athletic directors

### ***Scholarships, Grants and Prizes – 2008***

Find awards you are eligible for based on academic interests, career goals, talent, ethnicity, religious affiliation, etc...; information including deadlines and contact information

### ***Winning the College Admissions Game: Strategies for Parents***