

Sprayberry High School

2017 Senior Graduation Checklist

Student Name _____ Cobb Student ID # _____

Last Name,
First Name
MI
Lunch number

Each senior is responsible for completing the following tasks and getting their checklist signed off by due dates stated.

This checklist must be complete and turned in on May 23, 2017 at the end of graduation practice to show completion of all tasks in order to receive tickets and to participate in graduation ceremony on May 24, 2017.

Tasks to be completed for Graduation	Person to sign off task has been completed	Signature or stamp of person stated
Turned in Graduation Contract	Mrs. Eubanks, Attendance	
Ordered and picked up Sprayberry graduation gown, cap and tassel by May 17, 2017.	Parent or guardian	Parent/Guardian Signature
Returned all textbooks and/or paid any fines due for lost/damaged textbooks by May 19, 2017.	Mr. Barilow, 400 Hall	
Returned all Media Center materials and/or paid any fines for late/lost materials by May 19, 2017.	Media Specialist in Media Center	
Paid any outstanding monies owed to school for parking, fines or other items by May 19, 2017.	Mrs. Miller, Front Office	
Attended Graduation Practice #1 at Sprayberry High School on May 22, 2017	Mr. Parker, Asst. Prin.	
Attended Graduation Practice #2 at Sprayberry High School and picked up graduation tickets on May 23, 2017	Mr. Parker, Asst. Prin.	
Completed online "Final Transcript Request & Graduation Survey"	Sprayberry Counseling Website	** In order to pick-up your diploma, you must complete the online Final Transcript Request. Diplomas can be picked up in the Attendance Office on Thursday, May 25, 2017.**

*****THIS PAPER MUST BE BROUGHT TO EACH GRADUATION PRACTICE FOR SIGNATURE OF ATTENDANCE*****