

Teasley Elementary School

Arrival & Dismissal Procedures 2017-18

Arrival Procedures

School begins at 7:50 a.m. Students should be in their classrooms **ready to learn** by 7:50. The best way for your student to arrive at Teasley is on the bus!! If they ride the bus they will never be marked tardy!! ☺ There is NO DROP OFF in the back of the school!!

- Car rider drop off is from the Spring Hill Parkway entrance only
- Car rider drop off begins at 7:20 a.m.
- Car riders must arrive no later than 7:50
- Car riders arriving after 7:50 must park and be signed in at the office
- Car riders eating breakfast must arrive no later than 7:35 a.m.
- Bus riders will eat breakfast immediately after arriving at school and then will proceed to their classrooms
- Walkers should come to the new front entrance to enter the building. Please escort them all the way to the front of the school. (There are stairs from the bus port leading to the new entrance.)
- Please do not park in the bus lane because the gate will be shut and locked during the school day and the bus lane is now an active walkway for students to access the learning cottages.
- After the first week of school, students should walk to class independently.

Dismissal Procedures

Our school day ends at 2:20 p.m. There is no student checkout after 1:30 each day. Remember that changes in transportation **must** be in writing and not accepted by fax, phone or email.

- First load bus riders are the first to be dismissed and the buses should leave Teasley at 2:20 p.m.
- Only those students who live less than $\frac{1}{2}$ mile from the school may be considered WALKERS. You may only be a walker if bus transportation is not provided by CCSD.
- We do not dismiss students to those who choose to park and walk up to the front of the school for pick up. While we understand the line can be long and take some time, this is for the safety and security of your children. Many people around the front office during dismissal causes confusion and lessens safety.
- Second load bus riders are dismissed as soon as the bus returns from their first load delivery.
- ASP students are dismissed to their grade level locations. ASP pick up begins at 2:45 p.m. and is located at the entrance off of SPRING HILL ROAD. Thank you!!

Please remember to come with your patience as we all work together for Team Teasley!! If you have questions about dismissal procedures, please ask your child's teacher or someone in the front office. Thank you!!